



**Agenda Item No. 6k.**

**Staff Report**

**Date:** May 6, 2024  
**To:** Mayor Kircher and Councilmembers  
**From:** Christa Johnson, Town Manager  
**Subject:** Credit increase for Town of Ross Wells Fargo Credit Card Accounts

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**Recommendation**

It is recommended that the Town Council approve an increase to the Town's combined Wells Fargo credit limit, for a total credit limit of \$50,000.

**Background and discussion**

The Town Manager and Town Department Directors and Managers are increasingly using the Town credit cards issued by Wells Fargo bank to pay for services and supplies necessary to conduct Town business. Currently the combined total credit limit is \$37,500. Recently, the Town's combined credit card limit has been exceeded causing the point-of-sale decline of several purchases. Therefore, staff is requesting an increase to the overall credit limit to \$50,000. The Town Manager continues to have the responsibility of overseeing the Town's credit cards.

**Fiscal, resource and timeline impacts**

There is no impact on Town of Ross resources.

**Alternative actions**

No alternative actions are suggested.

**Environmental review (if applicable)**

N/A