



## **AGENDA**

Regular Meeting of the Ross Town Council

Monday, May 6, 2024

Town Hall

31 Sir Francis Drake Boulevard

Ross, CA 94957

*The meeting will be held in person. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.*

Zoom Webinar: <https://us02web.zoom.us/j/81889055505>

Webinar ID: 818 8905 5505# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing [cmartel@townofross.org](mailto:cmartel@townofross.org) prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press \*9 if calling into the meeting.

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1. **6:00 p.m. Call to Order. (Council Member Salter will participate via Zoom from 100 Demonbreun Street, Nashville, TN 37201.)**
  2. **Posting of agenda/changes to agenda.**
  3. **Mayor's Report.**
  4. **Council Committee & Liaison Reports.**
  5. **Staff & Community Reports.**
    - a. **Town Manager**
    - b. **Ross Property Owners Association**

 Full agenda packet available online by clicking [here](#).

**6. Consent Agenda.**

The following items will be considered in a single motion, unless removed from the consent agenda:

- a. **Minutes: Regular meeting April 4, 2024** [!\[\]\(815df092dd722ee9268ef8e6d0193e3a\_img.jpg\)](#)
- b. **Demands for March 2024.** [!\[\]\(c72edb9626cad660f3a9f5fb0f22a68c\_img.jpg\)](#) (Johnson)
- c. **Demands for April 2024.** [!\[\]\(0c564128c6342bd2f601e97f4518828a\_img.jpg\)](#) (Johnson)
- d. **Town Council consideration to:**
  1. **Receive and review the Ross Police Department 2023 Annual Military Equipment Report.**
  2. **Adopt Resolution No. 2413 Renewing Ordinance No. 715 regarding Town of Ross Military Equipment Use Policy. (Pata)** [!\[\]\(5cb79a1c9acdf5d94bce345803852578\_img.jpg\)](#)
- e. **Town Council to adopt Resolution No. 2414 appropriating Road Repair and Accountability Act (SB 1) funding to the FY 2024-25 Annual Operating Budget for Fiscal Year (FY) 2025-26, estimated as of January 2024 to be \$59,758, into the Gas Tax Fund to fund portions of various pavement rehabilitation projects for the FY 2024-25 Roadway fund budget and adopting the list of projects to be funded by SB1 in FY 2024-25. (Simonitch)** [!\[\]\(cc23775bf31a648cde5902baa397f9aa\_img.jpg\)](#)
- f. **Town Council to award the construction contract for the Town Hall Parking Lot Rehabilitation Project and authorize the Town Manager to enter into a construction contract with Michael Paul Company Inc. in the amount of \$92,662. (Simonitch)** [!\[\]\(0f607256894bb1ede5f4e367e10faa26\_img.jpg\)](#)
- g. **Town Council to authorize the Town Manager to execute Contract Amendment #1 with Harrison Engineering Inc. in the amount of \$62,693.75 for costs associated with additional tasks related to Environmental Testing and Monitoring for the Bolinas Avenue Storm Drain Improvements Phase 2 Project. (Simonitch)** [!\[\]\(b5a96c12e7c148f5f0a1e79e6e3ae06f\_img.jpg\)](#)
- h. **Town Council review and acceptance of the Fiscal Year 2023-2024 Third Quarter, nine-month, Financial Summary Report. (Johnson)** [!\[\]\(b1ec1765ecac1504c3ad80161aa698d7\_img.jpg\)](#)
- i. **Town Council acceptance of the Investment Report for the nine-month period ended March 31, 2024. (Johnson)** [!\[\]\(1ac6553686eceeed52ad5e46b685f2ec\_img.jpg\)](#)
- j. **Town Council to authorize the Town Manager to execute an agreement with Marin IT in the amount of \$87,521.42 for cybersecurity implementation and information technology managed services for the period July 1, 2024 through June 30, 2025. (Johnson)** [!\[\]\(f93c8edfefbeead1d1dcd1f6754e6345\_img.jpg\)](#)

- k. **Town Council approval of an increase to the Town's combined Wells Fargo credit limit, for a total credit limit of \$50,000. (Johnson)** [📄](#)
  
- l. **Town Council to authorize the Town Manager to execute the First Amendment to the Lease Agreement with the Ross Valley Paramedic Authority for a portion of Fire Station 18 located at 33 Sir Francis Drake Blvd. in the Ross Civic Center. (Johnson)** [📄](#)

#### End of Consent Agenda.

#### 7. **Public Hearings on Planning Projects – Part 1.**

*Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.*

- a. **51 Shady Lane, Design Review, a Variance and Town Council consideration of Resolution No. 2415. (Lopez-Vega)** [📄](#)

Barbara Chambers, 51 Shady Lane, A.P. No. 073-151-18, Zoning: R-1: B-20, General Plan: L (Low Density), Flood Zone: X (Minimal Risk).

**Project Summary:** The applicant requests review and approval for Design Review, a Nonconformity Permit, and a Variance. The project proposes to demolish the existing nonconforming pool house on the property totaling 345 square-feet and transfer the floor area to expand the rear side of the main house to add an office to the primary bedroom in the upper level, expand the kitchen and family room on the main floor, and reconfigure the bathroom and laundry room on the ground floor. The new additions will seamlessly blend with the existing aesthetics, featuring shingle roofing, white-painted wood windows, and light grey cedar shingles. Additionally, the project involves relocating the existing pool to a new location. The new pool will measure 16 ' X 43' and will be perpendicular to the residence. Other landscape improvements include a bluestone patio, trellis, outdoor gas fireplace on the southwest part of the lot, outdoor lighting, and a pervious driveway to access the existing covered parking.

- b. **124 Winding Way, Design Review, Demolition Permit and Town Council consideration of Resolution No. 2416. (Lopez-Vega)** [📄](#)

Ordan Construction, 124 Winding Way, A.P. No. 072-091-17, Zoning: R-1:B-5A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk).

**Project Summary:** The applicant is requesting approval for Design Review, and a Demolition Permit. The project involves removing the existing T1-11 wood exterior siding and replacing it with stucco. A demolition permit is required to alter more than twenty-five percent of the exterior wall coverings of a residence. The property owner's request is a result of receiving notification from their home insurance policy carrier that their policy would not be renewed due to high fire risk, and the existing wood siding for the house.

**End of Public Hearings on Planning Projects - Part 1.**

**Administrative Agenda.**

- 8. Town Council adoption of Resolution No. 2419 approving the second amendment to the Town of Ross 2023-2031, 6th Cycle, Housing Element. (Feliciano) [📄](#)**
- 9. Town Council to make appointments to Town Council committees for fiscal year 2024-2025. (Johnson) [📄](#)**

**End of Administrative Agenda.**

**There are no Public Hearings on Planning Projects – Part 2.**

- 10. No Action Items: (Mayor)**
  - a. Council correspondence**
  - b. Future Council items**
- 11. Open Time for Public Expression.**

Limited to three minutes per speaker on items not on the agenda.
- 12. Adjournment.**

*If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.*