

**REGULAR MEETING of the ROSS TOWN COUNCIL**  
**THURSDAY, FEBRUARY 15, 2024**  
*Held In-Person and Teleconference via Zoom*

**1. 6:00 p.m. Commencement.**

Mayor Elizabeth Brekhus; Mayor Pro Tem Bill Kircher, Jr.; Council Members Beach Kuhl, Julie McMillan, Elizabeth Robbins; Town Manager Christa Johnson; Town Attorney Benjamin Stock

**2. Posting of agenda.**

Town Manager Johnson reported that the agenda was posted according to government requirements. Mayor Brekhus announced that the Closed Session item is moved to the end of the agenda.

**3. Closed Session.**

**a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: (33 Sir Francis Drake Blvd., Ross CA 94957)

Town negotiator: (Town Manager)

Negotiating parties: (Ross Valley Paramedic Authority)

Under negotiation: (Instruction to negotiator on both price and terms of lease payments)

**4. 6:00 p.m. Open Session. Council will return to open session and announce actions taken, if any.**

Mayor Brekhus announced that the report out from Closed Session will occur at the end of the meeting.

**5. Mayor's Report**

It may be a sign that you are ready to leave the Council when you are struggling as hard as I was in writing this Mayor's report. First, I entered some of the items on our agenda and that we have focused on of late into chatgpt and got a rather impressive report that said nothing but sounded like something. I felt guilty about turning it in and I was not sure I could read it with a straight face.

Then, I went back and read prior Mayor reports I had done – I did 3 stints as Mayor so I had a good number of reports to look at. What struck me is that the more things change in Ross, the more they stay the same. I probably could have recycled the majority of those reports and no one would have noticed.

The exception to that was my reports when Covid struck. I actually forgot that I was mayor when it began and honestly, it made me a little sad for our collective isolation.

Next I turned to staff, and asked staff what they thought I should write about. Staff helpfully suggested I could report on what I will do with my time after I leave the Council, such as whether I would serve on the grand jury or volunteer with the elderly. I appreciated the prompt, but I have to confess, I am looking forward to not volunteering for a while. I will be working with the elderly, but my work will consist of visiting with my elderly folks in the Winship Park neighborhood. And truth be told, I don't have a lot of time because I have a full time plus law practice and even with 2 of my 3 kids at college, they still seem to keep me quite busy. Just this week, my oldest fostered a dog at her college apartment, in violation of her lease, and the dog somehow broke out of its cage and turned on the gas. A 21-year-old does not instinctively know what to do in this situation.

I am looking forward to stepping back from the Council but staying engaged with friends and neighbors, including attending community events. I just signed up for the Ross Auxiliary Winter Dinner – now in the Spring – and hope to see you there.

The brief Council update is that we have 3 planning items to consider, a Housing Element item related to the Branson School, and various budget and investment reports. We also are considering a budget increase of \$25,000 for a cultural resource reporting for the Winship Bridge replacement project related to the discovery of evidence of a Native American community that lived and thrived in the vicinity of the bridge. And last, the Council is proposing to renew the terms of the advisory review board consisting of members Josefa Buckingham, Laura Dewar, Mark Fritts, Stephen Sutro, and Mark Kruttschnitt, whose service is invaluable to the Council.

## **6. Council Committee & Liaison Reports.**

Councilmember McMillan gave the following Marin Wildfire Prevention Authority highlights in FY 2022-23:

- **Vegetation Management:** 6,316 acres of shaded fuel breaks and prescribed herbivory, 567 miles of roadside evacuation route improvements, and 16 miles of fire road maintenance were completed, underway, or ready to implement by the end of FY 2022-23. MWPA completed planning for the 3,463-acre Greater Novato Shaded Fuel Break Project.
- **Detection, Alert, and Evacuation:** The Evacuation/Ingress/Egress Risk Assessment project completed a literature and data review, and modeled wildfire, communications, and traffic to create detailed fire model maps for five test areas of Marin County.
- **Grant Programs:** \$733,000 MWPA grant funds were distributed to residents to address 563 unique defensible space and 126 unique home hardening improvements.
- **Public Outreach and Education:** Fire Safe Marin (FSM) and MWPA both initiated different surveys to gather quantitative baseline data to guide public outreach strategies. FSM also developed an extraordinary amount of content to educate Marin residents about preparing for and adapting to wildfire. <https://firesafemarin.org/#gsc.tab=0>

- **Fire Resistant Homes:** In FY 2022-23, 30,884 homes were evaluated during the Defensible Space and Home Hardening evaluations, providing 6,750 hours of one-on-one community engagement. Chipper Days resulted in 10,502 cubic yards of vegetation removed during 3,307 pickups. MWPA collaborated with the Insurance Institute for Business and Home Safety (IBHS) on “Wildfire Prepared Home”™ designations that allows California homeowners to show their insurance companies that they’ve taken action to reduce their home’s wildfire risk.
- **MWPA Projects in Ross:** In FY 2023-24, \$112,786 of MWPA funds are being used in Ross for the Defensible Space Inspection & Evaluation Program and the Invasive Vegetation Treatment Program.

Council Member Robbins reported on general changes in the Ross Valley Fire Department, noting that moving to a joint shared service with Central Marin will not happen right away, and that the Fire Department will be moving towards putting 3 people on every engine.

## 7. Staff & Community Reports.

### a. Town Manager

Town Manager Johnson provided the following updates:

The National Weather Service estimates about 3-4" of rain from 2/16-2/19. Staff sent out eblasts to residents several times this rainy season emphasizing the need to prepare for rainstorms by clearing gutters and storm drains; using sandbags which residents can make with sand located at the entrance to NCG park (bring your own shovel); make sure your emergency kits are up to date; avoid unnecessary travel; sign up to receive Alert Marin emergency calls, and if the Town activates the siren please seek higher ground and do not come down to the creek to check it out.

We are hosting a reception for the public on Thursday, April 4<sup>th</sup>, at 5pm in our lobby area just outside of the Council Chambers. The purpose of the reception is to honor our two retiring Councilmembers, Elizabeth Brekhus, and Beach Kuhl, who have each served on the Council for 12 years. Please join us!

The Age-Friendly Task Force and Ross Recreation hosted a Valentine’s Luncheon earlier today at MAGC. 70 people attended including 31 people over the age of 80!

We heard from staff at the Safe Routes to School Task Force that Ross is doing a great job on the initiative to increase the number of children walking or riding bicycles to school here in Ross. Big thanks to Chief Pata, Rich Simonitch, the Ross School Principal and PTO volunteers. People are loving the new pathway along Laurel Grove, and are excited to see it extended to Canyon asap.

The Flood Zone 9 advisory meeting was held earlier this week and did not obtain a quorum that allowed for action on the flood district’s proposed annual budget. The meeting was rescheduled to Feb 26<sup>th</sup>.

Lastly, I want to say thank you to a part time Town employee, David Woltering, whose last day is tomorrow. During the past two years David has served as the Town's Interim Planning & Building Director twice and since October has been leading the Town's Housing Element project which is almost to the finish line. David has brought a wealth of experience, kindness and good humor to our team and I'd like to sincerely thank him for his service to the Ross community.

**b. Ross Property Owners Association**

No report.

**8. Consent Agenda**

The following items will be considered in a single motion, unless removed from the consent agenda. Council Member Robbins requested removal of Item F due to her residency within 500 feet of 58 Shady Lane, and she recused herself from participating in the item. There were no other removals or public comments.

**Council Member Robbins moved and Council Member Kuhl seconded, to approve Consent Calendar Items a, b, c, d, e. Motion carried unanimously (5-0).**

- a. Minutes: 1/11/24 Meeting, 1/11/24 Special Meeting and 1/24/24 Special Meeting.**
- b. Demands.**
- c. Recommendation to hold a public hearing, waive the second reading and adopt Ordinance No. 724 amending and adding language to Chapter 18.16, Single Family Residence (R-1) District, and Chapter 18.40, General Regulations, of the Town of Ross Municipal Code to facilitate adding Workforce Housing for Staff and Faculty at the Branson School, 39 Fernhill Avenue (APNs 073-151-05; 073-082-01; 073-082-12; and 073-141-03) in Support of Implementing the 2023-2031, 6th Cycle, Housing Element.**
- d. Recommendation to accept the investment report for the six-month period ended December 31, 2023.**
- e. Recommendation to review and accept the fiscal year 2023-24 second quarter, six-month, Financial Summary Report.**

Item Removed from the Consent Calendar:

Mayor Brekhus asked and confirmed there were no public comments.

- f. **Recommendation to adopt Resolution No. 2354 for a one-year time extension for Design Review, Exception to Accessory Dwelling Unit (ADU) Permit, and a Variance to make alterations and additions at the back of the existing single-family residence located at 58 Shady Lane.**

**Council Member McMillan moved and Council Member Kuhl seconded, to approve Consent Calendar Item f. Motion carried (4-0; Robbins recused).**

**End of Consent Agenda.**

**9. Public Hearings on Planning Projects – Part 1.**

- a. **18 Canyon Road, Design Review Variance and a Hillside Lot Permit, and Town Council adoption of Resolution No. 2352, subject to conditions.**

Robert and Sandra Ludlow, 18 Canyon Road, A.P. No. 072-031-55, Zone: R-1:B-5A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk)

**Project Summary:** The applicant requests approval for Design Review, Variance, and a Hillside Lot Permit. The project proposes to legalize the existing nonconforming hot tub located within the rear yard setback and the hot tub equipment located in the side yard setback. The hot tub is heavily screened and not visible from any adjoining surrounding properties. The existing hot tub is made up of cedar and is integrated into the wood deck attached to the single-family residence. The required rear setback is 40-feet, and the existing hot tub is located 15-feet from the rear property line.

Assistant Planner Alex Lopez-Vega gave the staff report and overview of the request for approval of Design Review, a Variance, and a Hillside Lot Permit. The ADR heard the request in January and supported the hot tub and hot tub equipment since its location is heavily screened and far away from adjacent properties. Staff recommends the Town Council consider adopting Resolution No. 2352, approving the requests for 18 Canyon Road.

Mayor Brekhus opened the Public Hearing, and there were no speakers.

**Council Member McMillan moved and Council Member Kuhl seconded, to adopt Resolution No. 2352 and approve 18 Canyon Road. Motion carried unanimously (5-0).**

- b. **15 Skyland Way, Design Review and Hillside Lot Permit, and Town Council adoption of Resolution 2353, subject to conditions.**

Pedersen Associates, Kai Okada, 15 Skyland Way, A.P. No.: 072-201-16, Zone: R-1: B-A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk)

**Project Summary:** The applicant requests approval for Design Review, and a Hillside Lot Permit. The project proposes to rehabilitate and renovate the existing front and side landscape. The project will expand the existing driveway and construct retaining walls, gates and fences measuring up to 5'-6" in height, construct stone stairs, a landing, paved paths to the garage, along with realigned gravel paths to the existing pool area. Plantings will be incorporated in all disturbed areas, and exterior light fixtures within the project area will undergo renovation. Lighting will be shielded or directed downward to illuminate paved surfaces.

Assistant Planner Alex Lopez-Vega gave the staff report and overview of the request for approval of Design Review and a Hillside Lot Permit. The ADR heard the request and recommended an earthtone color for the retaining wall closer to the road and the applicant has made the changes. Staff recommends the Town Council consider adopting Resolution No. 2353, approving the requests for 15 Skyland Way.

Council Member Robbins referred to landscaping and said it looks as though there are walls that prop up extension of the driveway. She asked and confirmed with the owner that shrubs will help screen the walls and reduce the visual impact.

Council Member McMillan asked and confirmed there were no comments from neighbors.

Mayor Brekhus opened the Public Hearing, and there were no speakers.

**Council Member Kuhl moved and Mayor Pro Tem Kircher seconded, to adopt Resolution No. 2353 and approve 15 Skyland Way. Motion carried unanimously (5-0).**

#### **Administrative Agenda.**

- 10. Recommendation to receive a presentation regarding Dark Skies by Dan Smiley, founder of Marin Stargazers and the current Vice President of San Francisco Amateur Astronomers and Philip Rice, Secretary of the San Francisco Amateur Astronomers and provide direction to staff regarding possible next steps. (Brekhus and Kircher)**

Dan Smiley, Founder of Marin Stargazers and Vice President of the San Francisco Amateur Astronomers, gave a PowerPoint presentation regarding night sky light pollution, how it impacts communities, its definition, provided examples of unacceptable to the best ranges of streetlights, first generation of LED lights which are sometimes harsh and harmful to humans and wildlife, presented an example of a Ross streetlight, an article from *Marin IJ* last year regarding neighbor complaints from streetlight pollution in Greenbrae, and five lighting principles for responsible outdoor lighting, retrofitting efforts underway in Marin.

Philip Rice, Astronomer, noted he took the photograph on Norwood of the streetlight early in the morning, and he and other neighbors would like to see taking the 4 lights along Norwood and shield them and said he can work with staff on what could be a pilot project.

Mayor Pro Tem Kircher asked if shielding streetlights compromises safety. Mr. Smiley said reducing glare should actually improve safety because glare creates hazards and the light is targeted where it is needed.

Council Member McMillan said it sounds like Mill Valley's process is more complaint-driven. She asked if Mr. Smiley would recommend this type of system or recommend the Town go through and audit its streetlights and install a shield if necessary.

Mr. Smiley said a good place to start would be to have an inventory of all streetlights which he noted are owned and operated by PG&E in Ross. Most other communities use Marin Government Services Agency which contracts with DC Electric. There are various kinds of streetlights, wattage, and color temperatures. Mill Valley now charges the property owner for the shield or light if changed, and he was unsure as to what is more efficient in terms of budget or a more universal approach in terms of the entire system.

Council Member Kuhl asked if there are other areas other than Norwood that have been identified with inappropriate lighting. Mr. Rice said he is only familiar with the Norwood example because he lives on the street. However, he could follow-up with Town staff.

Council Member Robbins said when they were working with PG&E and replacing the lights to have LED lights, they made a concerted effort to have a warm color and not too much brightness. They had a trial period where residents and the Police Chief had determined what was needed and choices available.

Council Member Kuhl asked what would be the first step in terms of what is needed in Ross.

Mr. Smiley said he knows technology has changed a lot and depending on the decision made when switching out to LED lights, there could be newer technology for warmer and more appropriate energy saving lights. He would recommend speaking to a lighting engineer or contact Dark Sky International and thinks an inventory of streetlights would be a good first step. There is also a group called Dark Sky West Marin which encompasses 16 communities in West Marin applying to what is called a "dark sky community." They are working with Supervisors for this and it could be another great resource.

Mayor Brekhus said before going to an inventory, she asked that the Town understand what the authority is to change and ask if staff could reach out to Mill Valley Public Works on how they have done the retrofitting and the expense and determine what is possible.

Council Member Robbins suggested hearing it during budget review.

Council Member McMillan said if PG&E controls the lights, the Town may get them to pay for any changes.

Public Works Director Rich Simonitch said the Town did a full exchange of high-pressure sodium lights to LED back in 2018/19 and had the sample test lighting in certain neighborhoods. They implemented the 2700 Kelvin throughout the Town neighborhoods where PG&E controlled the lights. There are some lights on Ross Common the Town owns as well as some low wattage incandescent lights around Ross Common. But, except for Sir Francis Drake Boulevard which use the 3,000 Kelvin, the neighborhood is 2700 Kelvin. He has an inventory of the lights PG&E provided and this could be brought to the Council.

Regarding shielding, the Town does have a policy and has installed shields throughout Town at the Town's expense when someone called to complain. They agreed to do this and it costs \$300 to \$400 per shield.

Mayor Pro Tem Kircher said he thinks there are two aspects to what other jurisdictions have done. One is streetlighting, shielding, and changing bulbs. The other aspect is building and design standards. He suggested it might be helpful to have a staff report that could include on the streetlight side the inventory, where they are, as perhaps not much needs to be done. In addition, he suggested the staff report discuss what Ross has already done, and then comparing that with what Mill Valley and Larkspur have done. He also has a model ordinance which is proposed by the Dark Sky organization to compare where Ross is in regards to other communities and what Dark Sky recommends to be more fully informed. The Council can discuss some actions, costs, and identify pros and cons. They want to be sure not to compromise public safety and they are not unduly burdening people with additional expenses that do not provide much of a benefit.

Council Member Kuhl said he noticed in many landscaping plans that the Council reviews, they specify the homeowners are required to have down facing lights. He asked and confirmed the Town has an ordinance which requires this.

Planning and Building Director Roberta Feliciano stated staff looked into this and it is a requirement that all exterior lighting shall be directed downward and shielded; that there is no bare bulb lighting fixtures or downlights that may be visible from down-sloped sites.

Council Member Robbins said it sounds like for residential homes it is adequate.

Town Manager Johnson said she did not think it would take staff much time to review the inventory, determine whether improvements could be made, how much it might cost if PG&E can do the work, and then to look at what other communities are doing in terms of design standards.



Council Member McMillan asked if there is something in the General Plan about keeping the sky dark, and Ms. Feliciano stated she can determine this and follow-up.

Mayor Brekhus opened the public comment period, and there were no speakers.

Mayor Brekhus confirmed that staff had direction per the Town Manager's comments, and she and Council Members thanked Mr. Smiley and Mr. Rice for ~~his~~their presentation.

#### **11. Ross Recreation Update.**

Recreation Manager Maureen Borthwick provided a PowerPoint presentation and update to the Ross Recreation Department. She described the following:

- Ross Recreation's mission;
- The MOU with the Ross School District and Ross Park and Recreation dated November 6, 2012;
- A timeline of background history of expansion, pledges, and remodels from 1997;
- Recent accomplishments and challenges, new initiatives for youth and adults, Kids Club Afterschool;
- Year to date revenue and expenses;
- Town events;
- Marketing efforts; and
- Next steps which include opening Summer program registration, Spring registration which is open, continue to offer non-school day camps, continue to offer classes at dismissal time, and continue partnership with Ross School Superintendent's office.

Council Member Kuhl asked to what extent is Ross Recreation involved with Kentfield schools in the Town's programs. Ms. Borthwick said they schedule classes and run afterschool programs at Bacich Elementary School.

Council Member McMillan thanked Ms. Borthwick and Recreation staff for saving the Kid's Club. She asked if the credit card fee issue has been solved. Ms. Borthwick said to date it has not officially been solved. They have found a Recreation software they will be implementing which will solve the problem.

Council Member McMillan referred to the timeline and amounts that Ross Recreation and the Town have paid to Ross School, which is approaching \$700,000. She asked if there is a way to educate parents at Ross School that the Town and Ross Recreation have provided that much in payment to the school. Ms. Borthwick said staff can figure out something to inform the school and community.

Council Member Robbins thanked Ms. Borthwick for her presentation and credited Mayor Brekhus for her advocacy for the Kids Club program.

Mayor Brekhus thanked Ms. Borthwick for the presentation, said she was at the Post Office today and heard from those who returned from the Valentine's Day lunch for Age-Friendly, and people were very enthused about it. She recognized Ms. Borthwick's great work. Ms. Borthwick credited her staff, as well.

Mayor Brekhus opened the public comment period, and there were no speakers.

**12. Recommendation to authorize the Town Manager to execute Contract Amendment #7 with Consor (formerly Quincy) Engineering in the amount of \$24,911 for costs associated with additional tasks related to the completion of cultural resources reporting for the Winship Bridge replacement project and appropriate an additional \$25,000 to the existing \$160,000 drainage fund borrow amount.**

Public Works Director Rich Simonitch gave the staff report and overview of the need to execute a contract amendment for costs associated with additional tasks related to the completion of cultural resources reporting for the Winship Bridge Replacement project for \$24,911.

He displayed pictures of the 2017 storm event, work to put in railings, retaining historical light standards, shifting the opening of the bridge to the east to align the channel with its historical alignment for hydraulic efficiency, provided a project history and timeline, described reasons associated with certain studies, environmental review, federal NEPA process, introduction of new enhanced reporting requirements which triggered three contract amendments, and tonight's amendment relating to the cultural resources aspect of the NEPA process.

Mr. Simonitch then described federal grant funds, local match paid by toll credits, funding from the County Flood Control District for CEQA, project management funding, staff submittal of reimbursements since 2022, and reasons for asking for the additional \$25,000 temporary borrow from the Drainage Fund until more HBP funding is obligated to the bridge replacement project. He then spoke of next steps in completing NEPA and reimbursement for past and future invoices.

The Town will provide a report to Caltrans as far as how much they expect to need in the future as a request for reimbursement from the HBP. He expects an additional \$100,000 in contract amendments to complete the design and staff will return to the Council seeking approval for those amendments. Construction will likely begin in 2025 and completion in the same year, and lastly, \$6.6 million will be requested for bridge construction costs from HBP, which is reimbursable.

Staff recommends the Council authorize the Town Manager to execute Contract Amendment #7 with Consor (formerly Quincy) Engineering in the amount of \$24,911 for costs associated with additional tasks related to the completion of cultural resources reporting for the Winship Bridge replacement project, and also asking that the Council appropriate an additional \$25,000 to the existing \$160,000 drainage fund borrow amount.

Council Member Robbins asked how certain is staff the money will get reimbursed. Mr. Simonitch said the infrastructure funding the Biden administration has provided to various departments of transportation was robust, so a lot of money has been injected and he is fairly confident that the money will be there.

Council Member Robbins asked if the fish ladder must be removed before the bridge is replaced. Mr. Simonitch said it sounds like it will be around the same time but the two projects are not related to each other.

Mayor Brekhus referred to the cost of right-of-way and easements and asked if these were covered costs. Mr. Simonitch confirmed and said it is all reimbursable under the HBP.

Mayor Brekhus opened the public comment period, and there were no speakers.

**Council Member Kuhl moved and Council Member McMillan seconded, to authorize the Town Manager to execute Contract Amendment #7 with Consor (formerly Quincy) Engineering in the amount of \$24,911 for costs associated with additional tasks related to the completion of cultural resources reporting for the Winship Bridge Replacement project. Motion carried unanimously (5-0).**

**Council Member Robbins moved and Council Member Kuhl seconded, to appropriate an additional \$25,000 to the existing \$160,000 drainage fund borrow amount. Motion carried unanimously (5-0).**

- 13. Recommendation to adopt Resolution No. 2355 re-appointing Josefa Buckingham, Mark Fritts, Stephen Sutro, and Mark Kruttschnitt to serve three-year terms, and Laura Dewar to serve a two-year term on the Town of Ross Advisory Design Review Group (ADR).**

Planning and Building Director Feliciano gave the staff report and recommendation to adopt Resolution No. 2355 re-appointing Josefa Buckingham, Mark Fritts, Stephen Sutro, and Mark Kruttschnitt to serve three-year terms, and Laura Dewar to serve a two-year term on the Town's ADR Group.

Mayor Brekhus opened the public comment period, and there were no speakers.

Council Member Robbins stated the Town is extremely fortunate that they have five wonderful design professionals willing to continue to serve. She thinks the ADR Group has been invaluable to the Town over the past 15 years. The Town owes them a debt of gratitude as they do a wonderful job for the Town.

Council Member Kuhl echoed Council Member Robbins' comments, stating he has attended many meetings of the ADR because he has a lot of difficulty understanding some of the nuances of these projects that come before the Council. It is very apparent that they work hard, that they have and exercise good judgement, and the Town is fortunate to have these five people.

Council Member McMillan added that she feels like the ADR Group shoulders the burden that the Council otherwise would have to bear, and they make the Council's job that much easier because of dealing with tough neighbor and design issues. The Town is very fortunate to have that system and are especially fortunate that the five members want to continue doing this, and she thanked them.

Mayor Brekhus echoed comments, stating she has reached out to Belvedere Council Members who have a much harder time with planning projects and there is a lot more controversy there. They have asked her how they work and why the Town does not have the same amount of controversy. She thinks it really is because their system is good and it means that people come early in the process when they can still make changes to their plans. Sometimes they see that value in getting more design professionals so it works well for the Council where they may want to make changes hard to make "on the fly." Her biggest worry for this group going forward is they might not in the future be able to fill it as competently as they do now, and she thinks they are really lucky to have in-town residents willing to volunteer at this high level.

Mayor Pro Tem Kircher agreed, echoed comments made, and design review makes the Council's job much simpler in most cases. There are very few issues recently that he has seen that were not worked out at design review or were really narrowed down. He is very grateful for that.

**Council Member Robbins moved and Council Member Kuhl seconded, to adopt Resolution No. 2355 re-appointing Josefa Buckingham, Mark Fritts, Stephen Sutro, and Mark Kruttschnitt to serve three-year terms, and Laura Dewar to serve a two-year term on the Town of Ross Advisory Design Review Group (ADR). Motion carried unanimously (5-0).**

Council Member McMillan asked, and Ms. Feliciano agreed, to convey to ADR Group members the Council's thoughts and gratitude.

**End of Administrative Agenda.**

**14. Public Hearings on Planning Projects – Part II.**

There are no Public Hearings on Planning Projects – Part II.

**15. No Action Items: (Mayor)**

- a. **Council correspondence** – None.
- b. **Future Council items** – None.

**16. Open Time for Public Expression.**

There were no public comments.

**17. Adjournment to Closed Session**

Mayor Brekhus adjourned at 7:41 p.m. to Closed Session, and thereafter to Open Session to announce any action taken.

a. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: (33 Sir Francis Drake Blvd., Ross CA 94957)

Town negotiator: (Town Manager)

Negotiating parties: (Ross Valley Paramedic Authority)

Under negotiation: (Instruction to negotiator on both price and terms of lease payments)

**18. Open Session. Council will return to open session and announce actions taken, if any.**

Mayor Brekhus announced no action was taken in Closed Session.

**19. Adjourn Meeting**

The meeting adjourned at 8:39 p.m.

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Elizabeth Brekhus, Mayor

**ATTEST:**

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Cyndie Martel, Town Clerk