



Agenda Item No. 13.

Staff Report

Date: October 12, 2023

To: Mayor Brekhus and Councilmembers

From: Cyndie Martel, Town Clerk

Subject: Consideration of Resolution No. 2341 requesting election services from the Marin County Board of Supervisors to consolidate the Town's municipal election with the Presidential Primary Election on March 5, 2024

Recommendation

It is recommended that the Town Council adopt Resolution No. 2341 proposing that a municipal election be held in its jurisdiction on March 5, 2024; requesting the Marin County Board of Supervisors to consolidate with the Presidential Primary Election conducted on that date; and requesting election services of the County Elections Department.

Background and Discussion

The next Town Council election is scheduled for March 5, 2023. The terms of office on the Town Council for three seats now held by Elizabeth Brekhus, Bill Kircher and Beach Kuhl will expire in June 2024. The attached resolution calls for an election and requests consolidation services from the County of Marin to conduct the election.

The nomination filing period for running for Council is November 13 through December 9, 2023. If an incumbent does not file during that period, the extension period is December 9 through December 13, 2023 for non-incumbents only. Council Members Brekhus, Kircher and Kuhl will hold their office until the Town Council adopts the official canvass of the March 5, 2024 election.

Fiscal Impacts

Election service costs will be determined by the County Elections Department. There is \$30,000 funding available in the adopted FY 2023-24 budget for this purpose.

Attachments

- Resolution No. 2341

TOWN OF ROSS

RESOLUTION NO. 2341

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROSS PROPOSING THAT A MUNICIPAL ELECTION BE HELD IN ITS JURISDICTION ON MARCH 5, 2024; REQUESTING THE MARIN COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE WITH THE PRESIDENTIAL PRIMARY ELECTION CONDUCTED ON THAT DATE; AND REQUESTING ELECTION SERVICES OF THE COUNTY ELECTIONS DEPARTMENT

WHEREAS, a Presidential Primary Election is scheduled to be held on March 5, 2024; and

WHEREAS, terms of office on the Ross Town Council will expire in June 2024, for those seats now held by Elizabeth Brekhus, Beach Kuhl and Bill Kircher. These officers shall hold office for their prescribed terms until the Council adopts the official canvass of the March 5, 2024 election; and

WHEREAS, pursuant to Section 10002 of the Elections Code, the above-stated governing body may request the Board of Supervisors to permit the County Elections Department to render specified services to said Body relating to the conduct of the election on a reimbursable basis; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Ross as follows:

1. That an election is hereby called to be held on March 5, 2024, at which election three (3) Council seats for a four-year term shall be determined by the voters; and
2. That the Board of Supervisors of the County of Marin is hereby requested to consolidate said election with the Presidential Primary Election to be conducted on the same day; and
3. That the Town Council hereby acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418 of the California Elections Code; and
4. That the Board of Supervisors of the County of Marin is hereby requested to authorize the County Elections Department to render the following specified services for said Body relating to the conduct of the election to be held on March 5, 2024: Preparation of voter indexes; voter counting by precinct; verification of signatures; drayage and rental of polling places; printing of measures and arguments; printing of sample and official ballots; appointment and notification of election officers; mailing of sample ballots and polling place notification; provision of precinct supplies; training of precinct workers; processing of absentee ballots; central counting; canvass of votes cast; and

5. That the Town Clerk or their designee is hereby ordered and directed to file a copy of this resolution with the Board of Supervisors of the County of Marin and a copy with the County Elections Department.

The foregoing resolution was duly and regularly adopted by the Town Council of the Town of Ross at its regular meeting held on October 12, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elizabeth Brekhus, Mayor

ATTEST:

Cyndie Martel, Town Clerk