



## AGENDA

Regular Meeting of the Ross Town Council  
Thursday, October 12, 2023

Town Hall  
31 Sir Francis Drake Boulevard  
Ross, CA 94957

*The meeting will be held in person. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.*

Zoom Webinar: <https://us02web.zoom.us/j/86977621743>

Webinar ID: 869 7762 1743# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing [cmartel@townofross.org](mailto:cmartel@townofross.org) prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press \*9 if calling into the meeting.

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**1. 5:00 p.m. Call to Order.**

**2. Posting of agenda/changes to agenda.**

**3. Closed Session.**

**CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):  
(Two potential cases)

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: (1 Ross Common, Ross CA 94957)

Town negotiator: (Town Manager)






Negotiating parties: (United States Postal Service)

Under negotiation: (Instruction to negotiator on both price and terms of lease payments)

 Full agenda packet available online by clicking [here](#).

4. **6:00 p.m. Open Session.** Town Council will return to open session and announce actions taken, if any.
5. **Mayor's Report.**
6. **Council Committee & Liaison Reports.**
7. **Staff & Community Reports.**
  - a. **Town Manager**
  - b. **Ross Property Owners Association**
8. **Consent Agenda.**

The following items will be considered in a single motion, unless removed from the consent agenda:

  - a. **Minutes: 9/14/23 Meeting** 
  - b. **Demands. (Johnson)** 
  - c. **Town Council consideration to authorize the Town Manager to execute Contract Amendment No. 6 with Consor (formerly Quincy) Engineering in the amount of \$52,442.59 for costs associated with additional tasks related to the completion of a "Structure Type Selection Report" for the Winship Bridge replacement project. (Simonitch)** 
  - d. **Town Council consideration to authorize the Town Manager to execute an amendment to the Interim Employment Agreement with David Woltering to serve as temporary "Extra Help" in the Planning & Building Department for the purposes of orienting the new Director, managing the completion of the 6<sup>th</sup> Cycle Housing Element project, and to begin implementation of its policies and programs with near-term deadlines. (Johnson)** 
  - e. **Town Council consideration and approval of letter to Wells Fargo confirming Key Executives and Signature Authority for the Town of Ross' Wells Fargo checking account and re-confirm appointing the Town Manager and Town Clerk/Administrative Manager as Administrators for the Town of Ross Wells Fargo credit card accounts. (Johnson)** 

**End of Consent Agenda.**

**9. Public Hearings on Planning Projects – Part 1.**

*Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.*

**There are no public hearings on planning projects – part 1.**

**End of Public Hearings on Planning Projects – Part 1.**

**Administrative Agenda.**

- 10. Town Council consideration to adjust the Town of Ross Comprehensive Schedule of Fees and Charges by adding an hourly fee of \$55 for the reservation and use of Three Bear Hut, a \$75 custodial fee related to the use of Three Bear Hut and changing the Ross tennis court access key to a one-year, \$125 fee. (Borthwick) [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50\_img.jpg\)](#)**
- 11. Town Council to receive a presentation from staff regarding Ross Recreation. (Borthwick)**
- 12. Town Council consideration of adoption of Resolution No. 2340 calling a municipal election regarding a special tax to be held on March 5, 2024; requesting the Marin County Board of Supervisors to consolidate with the Presidential Primary Election conducted on that date as appropriate; and requesting election services of the County Elections Department; and proposing adoption by voters of Ordinance No. 723 authorizing the levy of a special tax to finance public safety services and authorizing an increase in the appropriations limit for the Town of Ross. (Johnson) [!\[\]\(d4c9768318b38eff1042b07478e20b4c\_img.jpg\)](#)**
- 13. Town Council consideration of adoption of Resolution No. 2341 proposing that a municipal election be held in its jurisdiction on March 5, 2024; requesting the Marin County Board of Supervisors to consolidate with the Presidential Primary election conducted on that date; and requesting election services of the County Elections Department. (Johnson) [!\[\]\(27d314856359a9d7feca17161bc1f4a4\_img.jpg\)](#)**

**End of Administrative Agenda.**

**14. Public Hearings on Planning Projects – Part II.**

**There are no public hearings on planning projects – part II.**

**End of Public Hearings on Planning Projects – Part II.**

- 15. No Action Items: (Mayor)**
  - a. Council correspondence**
  - b. Future Council items**
- 16. Open Time for Public Expression.**

Limited to three minutes per speaker on items not on the agenda.
- 17. Adjournment.**

*If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.*