



Agenda Item No. 12b.

Staff Report

Date: April 13, 2023
To: Mayor Kuhl and Councilmembers
From: Christa Johnson, Town Manager
Subject: Approve Demands of March 2023

Recommendation

It is recommended that the Town Council approve the March 2023 demands as part of the Consent Calendar.

Attachments

1. Demands

List of Demands of the Town of Ross for the month of March 2023 presented to the Town Council at their regular meeting on April 13, 2023 for approval.

FUND	DEMAND NUMBERS	AMOUNT
PAYROLL	See below	\$ 175,638.30
OPERATING FUND	36266 - 36347 excluding checks below	235,882.35
FACIL & EQUIP FUND	36225, 36269, 36323, 36326	37,517.00
GAS TAX FUND		-
ROADWAY FUND	36299, 36301, 36324	5,276.75
DRAINAGE FUND	36224, 36302, 36325	29,495.50
PERMIT DEPOSITS	36233, 36234, 36235, 36236, 36303, 36322	102,821.00
UNDERGRD UTILITY	36241	500.00
Total Outflow (Total payroll, checks, EFTs)		\$ 587,130.90

PAYROLL

Check #	PAYABLE TO	3/10/23	3/24/23	TOTAL PAYROLL
Direct Deposits & checks	Employees	58,182.56	57,646.95	115,829.51
EFT	Fed Taxes - FWH, FICA, & Med.	25,528.51	25,274.04	50,802.55
EFT	Emply Dev Dept - SWH	4,476.32	4,420.44	8,896.76
EFT	Emply Dev Dept - SUI & ETT	35.83	73.65	109.48
		\$ 88,223.22	\$ 87,415.08	\$ -
				\$ 175,638.30

OPERATING FUND

Check #	Date	Payee	Amount
35905 Void	3/1/23	Darby R. Jaragosky - void orig chk date 11/15/22	(145.22)
36226	3/1/23	Kiara Ortiz	12.12
36227	3/1/23	Ian McAvoy - recreation class	7,239.40
36228	3/1/23	Susan Ezra	158.90
36229	3/1/23	Holly Salamun	4,843.20
36230	3/1/23	Eric Robbe	210.00
36231	3/1/23	Cyndie Martel	88.04
36232	3/1/23	George Zahorsky - tennis classes	8,868.00
EFT	3/1/23	Pacific Gas & Electric	1,964.86
EFT	3/2/23	Pacific Gas & Electric	85.71
EFT	3/7/23	WEX Bank	261.98
EFT	3/7/23	WEX Bank	335.84
36237	3/8/23	Eric Robbe	516.73
36238	3/8/23	Burke, Williams & Sorensen, LLP	16,308.50
36239	3/8/23	C.L.E.A.	162.00
36240	3/8/23	CPRS	555.00
36242	3/8/23	Town of Fairfax - contract police services	3,111.84
36243	3/8/23	Preferred Alliance, Inc.	42.00
36244	3/8/23	Elizabeth Ford - accountant	6,708.00
36245	3/8/23	Void Check	-
36246	3/8/23	ATCO Pest Control	316.25
36247	3/8/23	California Land Surveyors Assn	270.00
36248	3/8/23	Fara's Auto Inc.	1,095.50
36249	3/8/23	Fraser Investigations & Consulting	500.00
36250	3/8/23	Ed Gurka	767.50
36251	3/8/23	HdL Software, LLC	180.00
36252	3/8/23	League of California Cities	200.00
36253	3/8/23	Marin.Org	4,078.32
36254	3/8/23	Marin Co Sheriff's Office - Office of Emerg Services	3,603.96
36255	3/8/23	Marin IT, Inc.	6,456.18
36256	3/8/23	North Bay Bottling	263.00
36257	3/8/23	Pacific Gas & Electric	2,159.88
36258	3/8/23	RelevantTools.com LLC	2,625.00
36259	3/8/23	Ross Valley Fire Department - fire inspect fees	7,460.72
36260	3/8/23	Softfile, Inc.	4,034.20
36261	3/8/23	Staples Business Credit	570.81
36262	3/8/23	Think Fink Consulting	1,500.00
36263	3/8/23	U.S. Bank Equipment Finance	1,329.87
36264	3/8/23	Verizon	265.14
36265	3/8/23	Pitney Bowes Global Financial Svcs LLC	301.50
36266	3/8/23	Pacific Gas & Electric	1,496.90
36267	3/8/23	Void Check	-
EFT	3/10/23	Payroll Resource Group/PRG	85.00
EFT	3/10/23	Paychex, Inc.	150.40
EFT	3/10/23	CalPERS 457 Program	3,789.00
EFT	3/10/23	California Public Emp. Retirement Sys.	6,352.48
EFT	3/10/23	California Public Emp. Retirement Sys.	2,641.96
EFT	3/10/23	California Public Emp. Retirement Sys.	3,394.88
EFT	3/10/23	California Public Emp. Retirement Sys.	4,562.43
EFT	3/10/23	Pacific Gas & Electric	733.01
EFT	3/10/23	Pacific Gas & Electric	1,001.58
EFT	3/13/23	ExpertPay - garnishment	167.30
36268	3/15/23	Chelsea Marie Hill	1,807.40
EFT	3/14/23	Cardknox Development Inc.	2.50
36270	3/14/23	Academic Chess	1,632.00
36271	3/14/23	American Messaging	7.83
36272	3/14/23	Bartlett Tree Experts	1,068.00

OPERATING FUND

Check #	Date	Payee	Amount
36273	3/14/23	Cagwin & Dorward	405.00
36274	3/14/23	Central Valley Toxicology Inc.	319.30
36275	3/14/23	Ed Gurka	480.00
36276	3/14/23	Lisa Harper	750.00
36277	3/14/23	Home Depot Credit Services	61.11
36278	3/14/23	Kentfield School District	2,420.00
36279	3/14/23	Marin IT, Inc.	400.00
36280	3/14/23	Marin Sanitary Service - street sweeping	4,000.00
36281	3/14/23	Redwood High Grad Night	500.00
36282	3/14/23	San Francisco Hearing Center	240.00
36283	3/14/23	The Tree Man, LLC	1,550.00
36284	3/14/23	Colin Albert	320.00
36285	3/15/23	Steven Teijein Jr.	1,568.00
36286	3/16/23	Holly Salamun	6,618.00
36287	3/16/23	CA City-County Street Light Association	315.00
36288	3/14/23	Reboot It	60.00
EFT	3/15/23	Pacific Gas & Electric	63.66
EFT	3/15/23	Pacific Gas & Electric	10.44
36289	3/16/23	Void Check	-
36290	3/16/23	Void Check	-
36291	3/16/23	Cagwin & Dorward	3,139.00
36292	3/16/23	Ed Gurka	766.25
36293	3/16/23	Jackson's	156.05
36294	3/16/23	Marin Fencing Inc.- Ross Common	6,265.00
36295	3/16/23	Danny Moy	204.71
36296	3/16/23	AT&T Mobility	238.26
36297	3/16/23	The Permanente Medical Group Inc.	1,564.00
36298	3/16/23	Marin County Registrar of Voters	27.00
36300	3/23/23	Maureen Borthwick	289.40
36304	3/23/23	American Sanitation Inc.	1,047.68
36305	3/23/23	AT&T Mobility	124.58
36306	3/23/23	Central Square - permit tracking software	5,014.80
36307	3/23/23	CSG Consultants, Inc.	12,883.85
36308	3/23/23	Town of Fairfax - contract police services	2,657.40
36309	3/23/23	Greenclean Building Maintenance, Inc.	1,290.00
36310	3/23/23	IDT Inc.	481.25
36311	3/23/23	Independent Investigative Consultants	3,139.50
36312	3/23/23	Jackson's	139.00
36313	3/23/23	Marin Municipal Water District	116.56
36314	3/23/23	Pacific Gas & Electric	2,320.65
36315	3/23/23	The Tree Man, LLC	2,050.00
36316	3/23/23	Susan Ezra	116.20
36317	3/23/23	Pacific Mobile Structures, Inc.	1,322.82
36318	3/23/23	Sun Life Assurance Co. of Canada	873.34
36319	3/23/23	Danny Moy	293.75
EFT	3/23/23	Optum Financial	6.66
EFT	3/23/23	CalPERS 457 Program	3,789.00
EFT	3/23/23	California Public Emp. Retirement Sys.	6,347.82
EFT	3/23/23	California Public Emp. Retirement Sys.	4,280.06
EFT	3/23/23	California Public Emp. Retirement Sys.	3,442.30
EFT	3/23/23	California Public Emp. Retirement Sys.	2,662.56
DM	3/24/23	Wells Fargo	15.00
EFT	3/24/23	Paychex, Inc.	144.00

OPERATING FUND

Check #	Date	Payee	Amount
EFT	3/27/23	ExpertPay - garnishment	167.30
EFT	3/27/23	Wells Fargo - credit card - Town Manager	1,753.84
EFT	3/27/23	Wells Fargo - credit card - Recreation	229.90
EFT	3/27/23	Wells Fargo - credit card - Police	138.49
EFT	3/27/23	Wells Fargo - credit card - Public Works	118.07
36320	3/30/23	Michael Langford	67.00
36321	3/30/23	Maureen Borthwick	350.00
36327	3/31/23	AT & T	762.56
36328	3/31/23	ATCO Pest Control	316.25
36329	3/31/23	Community Media Center of Marin	2,407.50
36330	3/31/23	DC Electric Group, Inc.	164.14
36331	3/31/23	Marin IT, Inc.	247.50
36332	3/31/23	Marin Municipal Water District	1,651.81
36333	3/31/23	North Bay Lighting &	45.89
36334	3/31/23	Pacific Gas & Electric	861.69
36335	3/31/23	Sierra Pacific Turf Supply, Inc.	4,242.83
36336	3/31/23	Staples Business Credit	1,095.98
36337	3/31/23	Staples Credit Plan	147.58
36338	3/31/23	State of California Dept of Justice	66.00
36339	3/31/23	Weapons & Effects	1,412.34
36340	3/31/23	C.L.E.A.	108.00
36341	3/31/23	Elizabeth Ford	6,450.00
36342	3/31/23	Marin IT, Inc.	1,235.00
36343	3/31/23	Marin.Org	4,080.21
36344	4/01/23	April check	-
36345	4/01/23	April check	-
36346	4/01/23	April check	-
36347	3/31/23	Colin Albert	320.00
EFT	3/31/23	Pacific Gas & Electric	1,868.99
EFT	3/31/23	Pacific Gas & Electric	87.12
		Total Operating Fund	<u>235,882.35</u>

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
36225	3/1/23	Van Midde & Son Concrete - Ross Common	4,800.00
36269	3/14/23	The KPA Group - facilities master plan	23,410.00
36323	3/30/23	Moe Engineering, Inc.	3,237.00
36326	3/30/23	Vintage Contractors, Inc. - pickleball project	6,070.00
			<u>37,517.00</u>

GAS TAX FUND

Check #	Date	Payee	Amount
			-
			<u>-</u>

ROADWAY FUND

Check #	Date	Payee	Amount
36299	3/23/23	Rebecca Markwick	8.50
36301	3/23/23	BKF Engineers	3,777.75
36324	3/30/23	Moe Engineering, Inc.	1,490.50
			<u>5,276.75</u>

DRAINAGE FUND

Check #	Date	Payee	Amount
36224	3/1/23	Schaaf & Wheeler - storm drain master plan	11,257.50
36302	3/23/23	Moe Engineering, Inc.	2,806.25
36325	3/30/23	Moe Engineering, Inc.	15,431.75
			<u>29,495.50</u>

PERMIT DEPOSITS

Check #	Date	Payee	Amount
36233	3/1/23	David & Catherine Hale	45,000.00
36234	3/1/23	Scott & Debra Hilleboe	27,500.00
36235	3/1/23	Sylvia & Peter Rupert Russell	3,621.00
36236	3/1/23	Elkhoury Revocable Living Trust	18,750.00
36303	3/23/23	Lawrence Harris	3,450.00
36322	3/30/23	Miriam & Andrew Manning	4,500.00
			<u>102,821.00</u>

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
36241	3/8/23	CSW/Stuber-Stroeh Engr Group, Inc.	500.00
			<u>500.00</u>