



Agenda Item No. 10b.

Staff Report

Date: February 9, 2023
To: Mayor Kuhl and Councilmembers
From: Christa Johnson, Town Manager
Subject: Approve Demands of January 2023

Recommendation

It is recommended that the Town Council approve the January 2023 demands as part of the Consent Calendar.

Attachments

1. Demands

ATTACHMENT 1

List of Demands of the Town of Ross for the month of January 2023 presented to the Town Council at their regular meeting on February 9, 2023 for approval.

FUND	DEMAND NUMBERS	AMOUNT
PAYROLL	See below	\$ 203,151.93
OPERATING FUND	35998, 36018 - 36134 excluding checks below	725,495.49
FACIL & EQUIP FUND	36011	-
GAS TAX FUND		-
ROADWAY FUND	36025	1,443.50
DRAINAGE FUND	36020, 36021	6,446.98
PERMIT DEPOSITS	36082, 36083, 36115, 36119, 36120	57,550.00
UNDERGRD UTILITY	36028	8,374.96
Total Outflow (Total payroll, checks, EFTs)		<u>\$ 1,002,462.86</u>

PAYROLL

Check #	PAYABLE TO	1/13/23	1/27/23	TOTAL PAYROLL
Direct Deposits & checks	Employees	64,953.82	64,919.13	129,872.95
EFT	Fed Taxes - FWH, FICA, & Med.	31,900.39	28,488.05	60,388.44
EFT	Emply Dev Dept - SWH	5,792.93	4,943.75	10,736.68
EFT	Emply Dev Dept - SUI & ETT	1,470.91	682.95	2,153.86
		<u>\$ 104,118.05</u>	<u>\$ 99,033.88</u>	<u>\$ 203,151.93</u>

OPERATING FUND

Check #	Date	Payee	Amount
35837Void	1/1/23	Pacific Gas & Electric - orig check date 10/24/22	(315.29)
35998	1/1/23	Ross Valley Fire Department - January	188,913.58
36018	1/4/23	Gretchen Castets	60.00
36019	1/4/23	Richard Simonitch	128.69
36022	1/4/23	American Fidelity Assurance	114.91
36023	1/4/23	American Sanitation Inc.	1,047.68
36024	1/4/23	AT&T Mobility	124.63
36026	1/4/23	Burke, Williams & Sorensen, LLP - attorney Nov.	5,775.00
36027Void	1/4/23	Void	-
36029	1/4/23	Delta Dental of California	1,933.26
36030	1/4/23	Elizabeth Ford - accountant	5,224.50
36031	1/4/23	Ed Gurka	541.25
36032Void	1/4/23	Void	-
36033	1/4/23	IDT Inc.	568.75
36034	1/4/23	LC Action Police Supply, LTD	557.49
36035	1/4/23	Marin IT, Inc.	1,735.50
36036	1/4/23	Pacific Gas & Electric	1,590.86
36037	1/4/23	Deborah Ann Peecook	300.00
36038	1/4/23	Riverside County Sheriff's Dept	105.00
36039	1/4/23	Ross Valley Fire Department - fire inspect fees	32,986.31
36040	1/4/23	Rugged Computing, Inc.	801.23
36041	1/4/23	Holly Salamun	6,383.20
36042	1/4/23	Shared Agency Risk Pool - workers comp	31,159.00
36043	1/4/23	T & B Sports	2,858.89
36044	1/4/23	Think Fink Consulting	1,500.00
36045	1/4/23	U.S. Bancorp Equipment Finance, Inc.	1,647.58
36046	1/4/23	Van Midde & Son Concrete	3,500.00
36047	1/4/23	Colin Albert	320.00
36048	1/4/23	Keikhefer, John - plan review reimb.	4,062.45
EFT	1/5/23	California Public Emp. Retirement Sys. - health	26,601.75
EFT	1/6/23	Wright Express - gas	866.86
EFT	1/11/23	Cardknox	2.50
36049	1/11/23	Alhambra	87.44
36050	1/11/23	American Messaging	7.61
36051	1/11/23	American Solutions for Business	505.22
36052	1/11/23	CA Bldg Standards	63.00
36053	1/11/23	Cagwin & Dorward - park maintenance	20,283.87
36054	1/11/23	City of Foster City	540.00
36055	1/11/23	City of San Rafael - 25% of prop tax 400 Upper Toyon	2,142.50
36056	1/11/23	DC Electric Group, Inc.	164.14
36057	1/11/23	Department of Conservation	190.70
36058	1/11/23	Dunnigan Psychological & Threat	625.00
36059	1/11/23	Fara's Auto Inc.	322.05
36060	1/11/23	Jackson's	140.79
36061	1/11/23	Marin General Services Authority - animal control	20,085.50
36062	1/11/23	Marin IT, Inc.	400.00
36063	1/11/23	Marin Sanitary Service - street sweeping	4,000.00
36064	1/11/23	North Bay Bottling	176.00
36065	1/11/23	Pacific Gas & Electric	266.61
36066	1/11/23	The Tree Man, LLC	2,685.00
36067	1/11/23	US Postal Service	212.00
36068	1/11/23	Verizon	262.32
EFT	1/11/23	Pacific Gas & Electric	667.48
EFT	1/11/23	Pacific Gas & Electric	836.57
36069	1/11/23	Pitney Bowes Global Financial Svcs LLC	301.50
36070	1/11/23	Cyndie Martel	78.83

OPERATING FUND

Check #	Date	Payee	Amount
EFT	1/11/23	California Public Emp. Retirement Sys.	6,232.68
EFT	1/11/23	California Public Emp. Retirement Sys.	4,310.06
EFT	1/11/23	California Public Emp. Retirement Sys.	284.93
EFT	1/11/23	California Public Emp. Retirement Sys.	3,366.97
EFT	1/11/23	California Public Emp. Retirement Sys.	1,685.48
EFT	1/11/23	CalPERS 457 Program	3,288.46
EFT	1/11/23	Payroll Resource Group/PRG	585.00
36071	1/12/23	Sun Life Assurance Co. of Canada	913.45
EFT	1/13/23	California Public Emp. Retirement Sys.	72.33
36072	1/13/23	Linda Lopez	356.29
EFT	1/13/23	Paychex, Inc.	642.00
36073	1/17/23	AT & T	568.19
36074	1/17/23	Department of Justice	32.00
36075	1/17/23	Cagwin & Dorward - park maintenance	3,139.00
36076	1/17/23	C.L.E.A.	135.00
36077	1/17/23	CSG Consultants, Inc. - building plan review	40,710.52
36078	1/17/23	Greenclean Building Maintenance, Inc.	395.00
36079	1/17/23	Lisa Harper - minutes	450.00
36080	1/17/23	Hinderliter de Llamas & Associates	450.00
36081	1/17/23	The Permanente Medical Group Inc.	195.00
36084	1/17/23	Holly Salamun	6,618.00
EFT	1/17/23	Pacific Gas & Electric	61.64
EFT	1/17/23	WEX Bank	124.44
36085 - 36092	1/17/23	Void	-
36093	1/17/23	Donna Redstone	101.67
36094	1/17/23	Cyndie Martel	247.34
36095	1/18/23	AT & T	180.70
36096	1/19/23	Pacific Mobile Structures, Inc.	1,322.82
36097	1/19/23	Home Depot Credit Services	199.73
36098	1/19/23	Christa Johnson	985.26
36099	1/19/23	Christa Johnson	106.71
EFT	1/24/23	Optum Financial	5.55
36100	1/26/23	American Sanitation Inc.	1,047.68
36101	1/26/23	AT&T Mobility	221.40
36102	1/26/23	Cagwin & Dorward	250.00
36103	1/26/23	DC Electric Group, Inc.	216.66
36104	1/26/23	Elite Tree Trimming Services Inc.	1,200.00
36105	1/26/23	Ed Gurka	637.50
36106Void	1/26/23	Void	-
36107	1/26/23	HdL Software, LLC - business license admin	7,380.00
36108	1/26/23	Kentfield School District - rec program rent	4,875.00
36109	1/26/23	Laura Lydecker	122.33
36110	1/26/23	County of Marin - stormwater pollution prevention	11,255.94
36111	1/26/23	Marin Municipal Water District	881.94
36112	1/26/23	Pacific Gas & Electric	5,188.17
36113	1/26/23	Ross School District	3,283.35
36114	1/26/23	Roto-Rooter Plumbers	295.00
36116	1/26/23	Vulcan Materials LLC	241.44
36117	1/26/23	Total Compensation Systems, Inc.	855.00
36118	1/26/23	WEX Bank	866.86
36119Void	1/26/23	Void	-
36120Void	1/26/23	Void	-
36121	1/26/23	AT&T Mobility	124.83
36122	1/26/23	Greenclean Building Maintenance, Inc.	1,290.00
36123	1/26/23	Marin County Sheriff's Office	20.00
36124	1/26/23	Marin IT, Inc.	2,615.50

OPERATING FUND

Check #	Date	Payee	Amount
36125	1/26/23	City of San Rafael - legislative advocacy	1,846.53
36126	1/26/23	Staples Business Credit	421.56
36127	1/26/23	Sun Life Assurance Co. of Canada	914.44
EFT	1/27/23	CalPERS 457 Program	3,712.89
EFT	1/27/23	California Public Emp. Retirement Sys.	4,812.52
EFT	1/27/23	California Public Emp. Retirement Sys.	3,896.15
EFT	1/27/23	California Public Emp. Retirement Sys.	1,685.48
EFT	1/27/23	California Public Emp. Retirement Sys.	6,250.32
EFT	1/27/23	Paychex, Inc.	163.20
36130	1/30/23	Cyndie Martel	44.33
36131	1/30/23	Delta Dental of California	1,867.54
36132	1/30/23	American Fidelity Assurance	114.91
36133	1/30/23	Pitney Bowes Global Financial Svcs LLC	179.28
36134	1/30/23	Ross Valley Fire Department	188,913.58
EFT	1/30/23	Pacific Gas & Electric	1,763.61
EFT	1/30/23	Wells Fargo - credit card - Town Manager	10,806.05
EFT	1/30/23	Wells Fargo - credit card - Recreation	443.97
EFT	1/30/23	Wells Fargo - credit card - Police	368.87
EFT	1/30/23	Wells Fargo - credit card - Public Works	330.00
EFT	1/30/23	Wells Fargo - credit card - Town Clerk	185.73
		Total Operating Fund	<u><u>725,495.49</u></u>

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
			<u><u>-</u></u>

GAS TAX FUND

Check #	Date	Payee	Amount
			<u><u>-</u></u>

ROADWAY FUND

Check #	Date	Payee	Amount
36025	1/4/23	BKF Engineers	1,443.50
			<u><u>1,443.50</u></u>

DRAINAGE FUND

Check #	Date	Payee	Amount
36020	1/4/23	Harrison Engineering, Inc.	611.98
36021	1/4/23	Schaaf & Wheeler	5,835.00
			<u><u>6,446.98</u></u>

PERMIT DEPOSITS

Check #	Date	Payee	Amount
36082	1/17/23	Michael Millman	31,500.00
36083	1/17/23	Frederick & Elizabeth Peterson	4,350.00
36115	1/26/23	Sean Mula	1,900.00
36128	1/30/23	Cristina Scarborough	15,300.00
36129	1/30/23	Kimberly Nunes	4,500.00
			<u><u>57,550.00</u></u>

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
36028	1/4/23	CSW/Stuber-Stroeh Engr Group, Inc.	8,374.96
			<u><u>8,374.96</u></u>