



Agenda Item No. 10b.

Staff Report

Date: July 9, 2020

To: Mayor McMillan and Council Members

From: Patrick Streeter, Planning and Building Director

Subject: Consideration of adoption of Resolution No. 2173 authorizing application for, and receipt of, Local Government Support Grant Program (LEAP) Funds

Recommendation

Town Council adopt Resolution No. 2173 authorizing application for, and receipt of, Local Government Support Grant Program (LEAP) Funds.

Background and discussion

On January 27, 2020, the State Department of Housing and Community Development (HCD) released a Notice of Funding Availability for the Local Early Action Planning Grants Program (LEAP). Like the SB 2 Planning Grant, which the Town was awarded in 2019, LEAP provides support to jurisdictions to engage in housing related planning activities to facilitate housing production.

LEAP may be utilized for a variety of housing-related planning activities, including preparation of housing elements to address the sixth cycle of the Regional Housing Needs Assessment (RHNA). Applications will be accepted through January 1, 2021.

The sixth cycle RHNA is expected to be released soon. The Bay Area RHNA is expected to be much higher than in previous cycles. While the sixth RHNA cycle does not take effect until 2024, jurisdictions must begin their planning activities, including preparation for a comprehensive update of their Housing Element, far in advance. Final RHNA allocations to individual jurisdictions are expected in Fall 2021 and Housing Elements must be submitted to the HCD by December 2022.

LEAP funding amounts are determined based on population size. The Town of Ross is eligible to receive up to \$65,000 in LEAP funds. Staff recommends requesting the full \$65,000 for staff time

to implement programs in the current housing element, preparation of the updated Housing Element and programs to implement the next housing element.

Fiscal, resource and timeline impacts

There are no matching funds required for the grant. The grant would primarily cover staff time and consultant services.

Alternative actions

None

Environmental review (if applicable)

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" pursuant to 15378(b)(4) because it is a fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Attachments

1. Draft Resolution No. 2173

TOWN OF ROSS

RESOLUTION NO. 2173

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROSS AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the Town Council of the Town of Ross desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions; and

NOW THEREFORE, the Town Council of the Town of Ross ("Applicant") resolves as follows:

SECTION 1. The Town Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the Town Manager of the Town of Ross is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

The foregoing Resolution was adopted at the regular meeting of the Ross Town Council held on July 9, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Julie McMillan, Mayor

ATTEST:

Linda Lopez, Town Clerk