



**Agenda Item No. 9c.**

**Staff Report**

**Date:** June 18, 2020  
**To:** Mayor McMillan and Council Members  
**From:** Joe Chinn, Town Manager  
**Subject:** Setting the Dates for Regular and Annual Council Meetings in 2021

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**Recommendation**

Council approval of Resolution No. 2161 setting the dates for the regular Council meetings and two annual Special Council meetings in 2021.

**Background and discussion**

The regular Council meeting dates in 2021 contain one proposed change with the November meeting being moved to a new date (November 4), because the normal date of November 11 conflicts with the Veterans Day holiday.

The Council holds two annual special Council meetings each year of the Strategic Workshop and the Budget Workshop. Staff would like to continue establishing dates for these meetings in advance to help facilitate planning for them and avoid scheduling conflicts in the future.

**Attachments**

- Resolution No. 2161

## TOWN OF ROSS

### RESOLUTION NO. 2161

#### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROSS SETTING THE DATES FOR TOWN COUNCIL MEETINGS FOR THE PERIOD JANUARY 2021 TO DECEMBER 2021

**WHEREAS**, Section 2.04.010 (Time of Meetings) of the Ross Municipal Code currently stipulates the following:

*“Regular meetings of the town council shall be held on the second Thursday of each month at the time fixed by resolution of the town council. Should the meeting date fall upon a legal holiday, the meeting shall be held on the next working day thereafter ensuing at the time fixed by resolution. The town council also by resolution may change the regular meeting date of the town council from the second Thursday of a given month to another day of the month specified by the resolution.”; and*

**WHEREAS**, the Town Council desires to change the November 2021 regular meeting date to Thursday, November 4, 2021 to avoid conflict with the Veterans Day Federal holiday; and

**WHEREAS**, the Town Council wishes to establish meeting dates in 2021 for the annual Special Council meetings of the Strategic Workshop and the Budget Workshop.

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Ross, the 2021 calendar dates listed in “Exhibit A” are set for the regular meetings and the annual special meetings of the Ross Town Council for the period January through December 2021.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 18<sup>th</sup> day of June, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Julie McMillan, Mayor

**ATTEST:**

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Linda Lopez, Town Clerk

**EXHIBIT A**  
**ROSS TOWN COUNCIL**  
**Meeting Dates 2021**

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**COUNCIL MEETINGS:**

*Regular Council meetings begin at 6:00 p.m.*

**Thursday, January 14**

**Thursday, February 11**

**Thursday, March 11**

**Thursday, April 8**

**Thursday, May 13**

**Thursday, June 10**

**Thursday, July 8**

**Thursday, August 12**

**Thursday, September 9**

**Thursday, October 14**

**Thursday, November 4\***

**Thursday, December 9**

*\* Date change*

**ANNUAL SPECIAL COUNCIL MEETINGS:**

**Thursday, February 25, 2021, 9:00 am: Annual Strategic Workshop**

**Thursday, April 29, 2021, 9:00 am: Annual Budget Workshop**