



**Agenda Item No. 13b.**

### **Staff Report**

**Date:** July 13, 2017  
**To:** Mayor Robbins and Council Members  
**From:** Joe Chinn, Town Manager  
**Subject:** Setting the Dates for Regular and Annual Council Meetings in 2018

---

#### **Recommendation**

Council approval of Resolution No. 2013 setting the dates for the regular Council meetings and the two annual Special Council meetings in 2018.

#### **Background and discussion**

The regular Council meeting dates in 2018 contain one change with the April meeting being moved to a new date (April 5<sup>th</sup>), to avoid conflict with the Ross School Spring break. The Ross School has changed their June graduation date in 2018 to the third week in June, therefore, it will not conflict with the regular Council meeting scheduled on June 14<sup>th</sup>.

The Council holds two annual special Council meetings each year of the Strategic Workshop and the Budget Workshop. Establishing dates for these meetings in advance will help facilitate planning for them and avoid scheduling conflicts in the future.

#### **Attachments**

- Resolution No. 2013

## TOWN OF ROSS

### RESOLUTION NO. 2013

#### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROSS SETTING THE DATES FOR TOWN COUNCIL MEETINGS FOR THE PERIOD JANUARY 2018 – DECEMBER 2018

**WHEREAS**, Section 2.04.010 (Time of Meetings) of the Ross Municipal Code currently stipulates the following:

*“Regular meetings of the town council shall be held on the second Thursday of each month at the time fixed by resolution of the town council. Should the meeting date fall upon a legal holiday, the meeting shall be held on the next working day thereafter ensuing at the time fixed by resolution. The town council also by resolution may change the regular meeting date of the town council from the second Thursday of a given month to another day of the month specified by the resolution.” and*

**WHEREAS**, the Town Council desires to change the April 2018 regular meeting date to Thursday, April 5, 2018, to avoid conflict with the Ross School calendar of events.

**WHEREAS**, the Town Council wishes to establish meeting dates in 2018 for the Special Council meetings of the annual Strategic Workshop and the annual Budget Workshop.

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Ross, the 2018 calendar dates listed in “Exhibit A” are set for the regular meetings and the annual meetings of the Ross Town Council for the period January through December 2018.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 13<sup>th</sup> day of July, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Elizabeth Robbins, Mayor

**ATTEST:**

---

Linda Lopez, Town Clerk

## Exhibit A

### ROSS TOWN COUNCIL Meeting Dates 2018

---

#### **COUNCIL MEETINGS:**

*Regular Council Meetings begin at 6:00 p.m.*

**Thursday, January 11**

**Thursday, February 8**

**Thursday, March 8**

**Thursday, April 5\***

**Thursday, May 10**

**Thursday, June 14**

**Thursday, July 12**

**Thursday, August 9**

**Thursday, September 13**

**Thursday, October 11**

**Thursday, November 8**

**Thursday, December 13**

*\* Date change*

#### **ANNUAL SPECIAL COUNCIL MEETINGS:**

**Thursday, February 15, 2018, 9:00 am: Annual Strategic Workshop**

**Wednesday, April 25, 2018, 9:00 am: Annual Budget Workshop**