



**Staff Report**

**Date:** July 14, 2016  
**To:** Mayor Hoertkorn and Council Members  
**From:** John Moe, Contract Public Works Director  
**Subject:** Award of Construction Contract for the Sir Francis Drake Blvd Sidewalk Replacement Project – Town Project No. 9125-45

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**Recommendation**

Council adopt Resolution No. 1960 awarding the construction contract in the amount of \$74,075.00 for the above-noted project to Coastside Concrete & Construction, Inc., the lowest responsive bidder.

**Background and discussion**

The sidewalk in front of #74-#86 Sir Francis Drake Blvd has been unevenly lifted due to tree roots. In the interest of public safety, and compliance with the provisions of the Americans with Disabilities Act (ADA), the Town determined that the trees and sidewalk needed to be removed and replaced.

Town Code specifies that maintenance of both the trees and sidewalk falls under the responsibility of the property owner. It was determined that the most economical and efficient way to implement the repairs was to have the Town oversee the project and solicit bids to have all of the work done at once, rather than leaving it up to each individual property owner. Notices were sent out to the affected properties, and discussions with some of the residents were held.

Moe Engineering was contracted to review existing conditions, provide the design of the sidewalk improvements (plans, specifications and engineer's estimate), and administer the bid process. The engineer's estimate for construction was \$81,200. The project was put out to bid on June 23, 2016, and three bids were received and opened on July 1, 2016. Bid amounts ranged from \$74,075.00 to \$143,885.00.

A summary of the bids received on the project is shown in the table below:

<b>Company</b>	<b>Bid Amount</b>
Coastside Concrete	\$74,075.00
Van Midde & Son	\$102,437.50
Vanguard Construction	\$143,885.00

**Fiscal, resource and timeline impacts**

The cost of the sidewalk project is to be funded by both the Town of Ross and the fronting landowners for their share of the costs. The Town of Ross share is funded by the Roadway Fund and there are sufficient funds for the Town's portion for this project. The contractor is allowed 20 working days and the construction is to be completed before the end of September 2016.

**Alternative actions**

None recommended.

**Environmental review**

This project qualifies for a CEQA Categorical Exemption under Section 15301 (c) – maintenance and repair of existing facilities.

**Attachments**

- Resolution No. 1960

# TOWN OF ROSS

## RESOLUTION NO. 1960

### A RESOLUTION OF THE TOWN OF ROSS AWARDING THE CONSTRUCTION CONTRACT FOR THE SIR FRANCIS DRAKE BLVD SIDEWALK REPLACEMENT PROJECT, TOWN PROJECT NO. 9125-45, TO COASTSIDE CONCRETE & CONSTRUCTION, INC.

**WHEREAS**, the Town of Ross has caused plans and specifications to be prepared for the construction of a public project entitled "Sir Francis Drake Blvd Sidewalk Replacement, Town Project No. 9125-45" (hereinafter "Project"); and

**WHEREAS**, the Ross Town Council has authorized the Town Manager to call for bid proposals to construct the Project and has provided the notice thereof as is required by law; and

**WHEREAS**, the Town Manager received bid proposals from various bidders, and bids were opened at 11:00 a.m. on the 1<sup>st</sup> day of July, 2016, and has conducted the necessary examination to determine whether one of those bidders is the lowest, responsible bidder and has made a recommendation to the Town Council that it award the contract for the construction of the Project to the entity whose name is described below; and

**WHEREAS**, based on the information supplied by the bidder named below and the examination conducted by the Town Manager, the Ross Town Council finds the said bidder to be the lowest, responsible bidder for construction of the Project;

**NOW THEREFORE BE IT RESOLVED**, the Town of Ross does hereby award a construction contract for the Sir Francis Drake Blvd Sidewalk Replacement Project in the amount of \$74,075.00 to Coastside Concrete & Construction, Inc., the lowest responsive bidder.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 14<sup>th</sup> day of July, 2016, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Kathleen Hoertkorn, Mayor

**ATTEST:**

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Linda Lopez, Town Clerk