



Agenda Item No. 11.

Staff Report

Date: June 14, 2016

To: Mayor Hoertkorn and Council Members

From: Joe Chinn, Town Manager

Subject: Council Adoption of Resolution No. 1952 Adopting the Fiscal Year Ending 2017 Budget and Setting The Parcel Tax Assessment for FYE 2017 and Adoption of Resolution No. 1953 Making Certain Findings and Determinations In Compliance With Section XIII(B) of the California Constitution (Gann Initiative) Setting the Appropriation Limit for the Fiscal Year Ending June 30, 2017

Recommendation

The Council to hear a brief presentation on the Fiscal Year Ending 2016-17 (FYE17) budget, open the public hearing and take public comment. The Council is then asked to adopt attached Resolution No. 1952 approving the FYE17 budget and setting the parcel tax rate; and to adopt Resolution No. 1953 setting the Town appropriations limit as provided in Government Code §7910 for the Fiscal Year Ending June 30, 2017.

Background and discussion

The Council held a budget workshop April 27th to discuss the proposed FYE17 budget. Based on that discussion and further analysis, staff made the following changes:

Acct #	Net change in General Fund balance FYE17 per 4/27/16 workshop draft budget	\$ 63,918
6390-20	Increase in RVFD - service fee	(43,349)
6392-20	Decrease in RVFD - equipment replacement funding	57,000
6210-20	Increase in UAL allocated to fire department omitted from previous budget	(68,502)
Various	Decrease in UAL amortized annual lump sum payment	6,114
5060-05	Decrease in Cable Franchise Fees	(3,000)
6182-95	Increase Recreation Specialists wages	(2,180)
6190-95	Increase Preschool at St. John's wages	(2,820)
8260-95	Decrease Recreation Program Expenses for Classes	5,000
5040-05	Increase in Sales Tax	2,000
5311-66	Increase in Construction Penalties	40,000
9138-66	Increase in 6 Redwood expense	(30,000)
8526-66	Decrease in Vehicle Lease payments	11,979
6809-30	Increase in Town Hall Landscaping expense	(2,000)
7215-30	Decrease in SFD Median Island Maintenance	2,000
	Net change in General Fund balance FYE17 per 6/14/16 proposed budget	\$ 36,160

The budget message at the beginning of the budget document provides a summary of the overall budget.

The Gann appropriations limit is required by the State constitution. This is done at the same time with adoption of the budget to ensure the Town is not taking in more taxes than allowed by the limit. The Town is under the limit by \$365,453. The Gann findings and calculations have been available to the public in the Town office for fifteen (15) days prior to the adoption of the budget as required.

Fiscal, resource and timeline impacts

The FYE17 budget is an estimate of next year's results and is based on a number of assumptions. The budget as shown would result in a \$36,160 surplus to the General Fund, and budgeted spending of \$413,888 more in the Special Revenue Funds than budgeted revenues. Any Special Revenue Fund spending above revenues will be funded by fund balances which are accumulated to be used for this purpose.

Alternative actions

None recommended though the Council could decide to modify the budget.

Environmental review (if applicable)

N/A

Attachments

- Town FYE2017 Budget
- Resolution No. 1952 Adopting the FYE17 budget
- Resolution No. 1953 Setting the Gann appropriations limit for FYE17 with exhibits

TOWN OF ROSS

RESOLUTION NO. 1952

A RESOLUTION OF THE TOWN OF ROSS TOWN COUNCIL ADOPTING THE FISCAL YEAR ENDING 2017 BUDGET AND SETTING THE PARCEL TAX ASSESSMENT FOR FYE 2017

WHEREAS, the Ross Town Council held a budget workshop on the proposed fiscal year ending (FYE) 2017 budget on April 27, 2016 and a public hearing on the proposed budget on June 14, 2016; and

WHEREAS, the Ross Town Council has determined the proposed FYE 2017 budget will provide Ross municipal services and the necessary construction of capital improvements; and

WHEREAS, Measure D the Ross Public Safety Tax was approved in November 2012 allowing the Town Council to set the annual parcel tax up to a maximum of \$950/parcel per year; and

WHEREAS, staff recommends the parcel tax be set at \$950 per parcel;

NOW THEREFORE BE IT RESOLVED, the Ross Town Council of the Town of Ross hereby adopts the Town of Ross FYE 2017 budget with expenditures totaling \$9,812,709 appropriated as follows, with transfers between funds as follows, and sets the annual parcel tax billed to residents at \$950 per parcel.

Summary of Expenditures	Per Budget Summary	CalPERS UAL Pay down	Total
General Fund			
Operating	\$ 5,972,959	\$ 200,000	\$ 6,172,959
Recreation	1,162,294		1,162,294
Facilities and Equipment	407,938		407,938
Emergency	-		-
	7,543,191	200,000	7,743,191
Special Revenue Funds			
Gas Tax	56,973		56,973
Roadway	889,500		889,500
Drainage	955,000		955,000
Public Safety Tax	-		-
COPS	143,045		143,045
General Plan Update	25,000		25,000
	\$ 9,612,709	\$ 200,000	\$ 9,812,709

Transfers

- From the Operating Fund to the Facilities and Equipment Fund - \$375,000
- From the Public Safety Tax Fund to the Operating Fund - \$791,550
- From the General Plan Update Fund to the Operating Fund - \$30,000

The foregoing resolution was duly and regularly adopted by the Ross Town Council at the regular meeting held on the 14th day of June 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Kathleen Hoertkorn, Mayor

ATTEST:

Linda Lopez, Town Clerk

TOWN OF ROSS

RESOLUTION NO. 1953

A RESOLUTION OF THE TOWN OF ROSS MAKING CERTAIN FINDINGS AND DETERMINATIONS IN COMPLIANCE WITH SECTION XIII(B) OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE) AND SETTING THE APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING (FYE) JUNE 30, 2017

WHEREAS, the Ross Town Council finds as follows:

1. The base year appropriate limit is established at \$622,265; and
2. The per capita cost of living factor for FYE 2017 shall be determined by using the change in California per capita personal income; and
3. The population factor for FYE 2017 shall be determined by using the greater of the change in population within the Town or within Marin County; and
4. The Town appropriation limit for the fiscal year ending June 30, 2017 is \$5,184,370 as documented in "Exhibit A" attached hereto and incorporated herein; and
5. The Town's proposed budget for the fiscal year ending June 30, 2017 anticipates \$4,818,917 in appropriations subject to the limit, which is \$365,453 less than the appropriations limit of \$5,184,370; and
6. The calculation of the budgeted appropriations subject to limit is documented in "Exhibit B" attached hereto and incorporated within.

NOW THEREFORE BE IT RESOLVED, the Town Council of the Town of Ross hereby resolves that, based on the foregoing figures and provisions of Article XIII(B) of the Constitution of the State of California, the following figure accordingly represents the Fiscal Year Ending June 30, 2017 Appropriation Limit for the Town of Ross at \$5,184,370.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 14th day of June 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Kathleen Hoertkorn, Mayor

ATTEST:

Linda Lopez, Town Clerk

Attachments:

Exhibit A – Appropriation Limit

Exhibit B – Appropriations Subject to the Limit

TOWN OF ROSS
APPROPRIATION LIMIT

EXHIBIT A

Fiscal Year	Per Capita Personal Income Factor	Population Change Factor	Appropriations Limit
1979	Base year as amended		\$622,265
1980	1.1017		729,617
1981	1.1211		817,974
1982	1.0912		892,573
1983	1.0679		953,179
1984	1.0235		975,579
1985	1.0474		1,021,821
1986	1.0374		1,060,037
1987	1.0230		1,084,418
1988	1.0347	1.0059	1,128,667
1989	1.0466	1.0092	1,192,131
1990	1.0519	1.0124	1,269,552
1991	1.0421	1.0148	1,342,581
1992	1.0414	1.0155	1,419,835
1993	1.0000	1.0179	1,445,250
1994	1.0272	1.0187	1,512,322
1995	1.0071	1.0120	1,541,336
1996	1.0427	1.0224	1,643,152
1997	1.0467	1.0158	1,747,061
1998	1.0467	1.0164	1,858,639
1999	1.0415	1.0156	1,965,970
2000	1.0453	1.0181	2,092,225
2001	1.0491	1.0118	2,220,853
2002	1.0782	1.0072	2,411,765
2003	1.0117	1.0099	2,464,138
2004	1.0231	1.0077	2,540,472
2005	1.0485	1.0253	2,731,076
2006	1.0965	1.0033	3,004,507
2007	1.0396	1.0007	3,125,672
2008	1.0442	1.0092	3,293,854
2009	1.0429	1.0097	3,468,481
2010	1.0062	1.0067	3,513,369
2011	0.9746	1.0087	3,453,919
2012	1.0251	1.0091	3,572,832
2013	1.0377	1.0105	3,746,457
2014	1.0512	1.0070	3,965,843
2015	0.9977	1.0042	3,973,340
2016	1.0382	1.0073	4,155,235
2017	1.0537	1.0033	4,392,820
Voter approved additional amount: Public Safety Municipal Services Tax			791,550
			\$ 5,184,370

TOWN OF ROSS
 APPROPRIATIONS SUBJECT TO THE LIMIT
 BASED ON ADOPTED BUDGET FOR THE
 FISCAL YEAR ENDED JUNE 30, 2017

EXHIBIT B

Revenue Source	TAX PROCEEDS	NON-TAX PROCEEDS	TOTAL
Property Taxes	\$ 3,450,000		\$ 3,450,000
Homeowner Property Tax Relief	18,300		18,300
Property Tax - Excess ERAF	275,000		275,000
Property Taxes in Lieu of Sales Tax	-		-
Property Taxes in Lieu of VLF	248,000		248,000
Public Safety Municipal Services Tax	791,550		791,550
Real Property Transfer Tax	85,000		85,000
Business Licenses	40,000		40,000
Sales Tax	42,000		42,000
State Vehicle License Collection in Excess	1,000		1,000
Recreation Fees		1,145,000	1,145,000
Construction Penalties		50,000	50,000
Building Dept Revenue		753,700	753,700
Public Works Dept Revenue		143,000	143,000
Planning Fees		198,000	198,000
Co of Marin - Measure A Parks		18,114	18,114
Franchises		169,000	169,000
Miscellaneous		18,500	18,500
Miscellaneous Public Safety Revenue		29,000	29,000
Rents		202,687	202,687
Sales Tax for Public Safety		21,500	21,500
Vehicle Code Fines		20,000	20,000
	4,950,850	2,768,501	7,719,351
	64.14%	35.86%	100.00%
Interest	19,241	10,759	30,000
Total General Fund Revenue	\$ 4,970,091	\$ 2,779,260	\$ 7,749,351
Exclusions from Limitation:			
Social Security/medicare	(151,173)		
Appropriations subject to the limit	\$ 4,818,917		