



Staff Report

Date: February 11, 2016

To: Mayor Kathleen Hoertkorn and Council Members

From: Heidi Scoble, Planning Manager

Subject: Town Council appointment of members to serve two-year terms on the Town of Ross Advisory Design Review Group (ADR).

Recommendation

Town Council reappoints Jim Kemp and Mark Fritts to the Advisory Design Review Group (ADR) for an additional two year term to expire in February 2018.

Background and discussion

Per Resolution 1694, the ADR is was established as an advisory and voluntary design review process that provides profession review of design related issues, including site planning, building massing, setbacks, light/air, privacy, as well as materials selection in architectural and landscape design. The ADR was established to include “at least five Ross residents, four with professional design backgrounds in architecture, landscape design or other comparable fields, one non-design professional resident, and up to two alternate residents with professional design background and two alternate residents without professional design backgrounds.” On February 12, 2015, the Town Council appointed Josepha Buckingham (architect), Stephen Sutro (architect), and Norman Hardie (non-design professional), and re-appointed Dan Winey (architect), Eric Soifer (architect), Mark Kruttschnitt (non-design professional), Chris Neumann (non-design professional), and Peter Nelson (non-design professional). ADR members Mark Fritts (architect) and Jim Kemp (architect) were standing members with terms scheduled to expire in February 2016. In total, the ADR is currently comprised of 10 members, of which six members are architects and four members are non-design professionals.

The terms of ADR members Jim Kemp (appointed on February 14, 2008 and re-appointed on February 13, 2014) and Mark Fritts (appointed on February 14, 2008 and re-appointed on February 13, 2014) expire this month. Mr. Kemp and Mr. Fritts both have requested to be considered for reappointment to ADR as design professional members. Although the current ADR already consists of eight other members and that staff and Town Council may be assessing whether changes in the ADR should be considered in the future, for now, both architects provide valuable input to staff and regularly attend ADR meetings. Therefore, staff recommends reappointing Mr. Kemp and Mr. Fritts to the ADR Group.