



**Agenda Item No. 10c.**

### **Staff Report**

**Date:** January 5, 2016  
**To:** Mayor Katie Hoertkorn and Council Members  
**From:** Mike Armstrong, Recreation Manager  
**Subject:** Recreation Advisory Committee (RAC) Appointment

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#### **Recommendation**

Town Council consider appointment of applicant from Ross to the Committee.

#### **Background and discussion**

To date, the Council has appointed seven members to the Recreation Advisory Committee (RAC) (five Ross residents and two non-residents). Entering the new year, two members have resigned, one resident and one non-resident. Per the guidelines established for the RAC, the committee shall be comprised of seven members, five shall be Ross residents and two may be from outside Ross. Applicant will fill resident member vacancy on the committee bringing the total to the required five residents.

#### **Fiscal, resource and timeline impacts**

None

#### **Alternative actions**

None recommended.

#### **Environmental review (if applicable)**

N/A

#### **Attachments**

- Committee Application

Dear Mayor Hoertkorn and Council,

I am applying to serve on the Ross Recreation Advisory Committee. My work experience is in financial services, most recently as an independent financial consultant. Prior to that I was a Director at Prudential Capital, the private capital arm of Prudential Financial. There my responsibilities included analyzing investment opportunities, structuring private debt transactions, monitoring portfolio companies' performance, and managing client relationships.

Arguably more applicable to the RRAC is my volunteer experience. I am a mother of three children, ages 4, 6, and 8. They attend Ross School and Ross Recreation Preschool and are actively involved in Ross Recreation programs year-round. I am on the Parent Advisory Committee for the Preschool and am a frequent volunteer at both schools. I am also a member of the Ross Auxiliary and recently co-chaired the Winter Sing/Tree Lighting for the Town of Ross.

I am interested in serving on the RRAC because I am passionate about being involved in my children's schools and activities. I feel strongly about being involved in order to make our community the best it can be. I would like to help relay feedback from other parents in an effort to continue the excellent programming at Ross Recreation. Finally, I am particularly excited about the opportunity to be a liaison for the Preschool as it goes through a transformation this year.

Thank you for your consideration.

Best regards,

A handwritten signature in cursive script that reads "Dana Lee".

Dana Lee



Ross Recreation Advisory Committee Application

1. Name Last: Lee First: Dana M

Home telephone #: (415) 795-8875 Mobile #: (415) 441-1168

Residential Mailing address: PO Box 1414, Ross, CA 94957

Email address: danlee@gmail.com

Business address: n/a Telephone #: n/a

Occupation: Homemaker and Financial Consultant

Are you or will be at least 18 years old at the time of appointment? [X] Yes [ ] No

Are you able to attend the meetings of the Ross Recreation Advisory Committee on the second Tuesday of each month at 6:00 pm? [X] Yes [ ] No

Do you have any relatives who work for the Town of Ross? [ ] Yes [X] No

2. Education

Table with 3 columns: Diploma, Degree or Certificate; Institution; Course of Study. Rows include MBA Finance + Entrepreneurship, Kellogg School of Mgmt, BS Management, GA Institute of Technology.

3. Work Experience related to this Position

Volunteer at Ross School, St. John's Preschool, and Ross Auxiliary.

4. Prior Public Service, Civic or Volunteer Activities

Table with 3 columns: Organization; Position; Year(s). Rows include Katherine Delmar Burke School, Nominating Committee 2013-14, Calvary Nursery School, Volunteer 2009-2014.

Signature: Dana M Lee Date: 12/10/15