



Town of Ross  
31 Sir Francis Drake Boulevard  
P.O. Box 320  
Ross, CA 94957

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**Town Fee Schedule**  
*(Effective January 1, 2020)*

## Administration and Finance

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	<u>Fee</u>
Business License <i>(fee depends on type of business)</i>	\$51 - \$151
Business License duplication/replacement	\$ 42
Business License application nonpayment	25% penalty*

(Business does not pay tax on time; the business is subject to 25% penalty. If not paid within 30 days, the penalty jumps up to 40%)

Business license tax (*)	gross receipts
\$1,000 - \$2,000	\$15/quarter + 7.50
\$2,001 - \$4,000	\$25/qtr. + 10.50
\$4,001 - \$10,000	\$45/qtr. + 16.50
\$10,001 - \$100,000	\$75/qtr. + 25.50

(\*) Senate Bill 1186 (passed in 2012) added a \$1 state fee on any applicant for a local business license or similar instrument to pay for purposes of increasing disability access and compliance with construction related accessibility requirements. Local agencies retain 70% of the fees imposed.

Fee program administration 5% of impact fees

### Records Requests (1)

Building records	\$.10/page
Document printing and copying/paper	\$.10/page
Records Research Services	\$.10/page

### Returned check processing

First one (1)	\$25
Each additional (2)	\$35

### Film Permit - Still or Video

Monday through Friday 8 a.m. to 5 p.m.	\$1,330
Film Permit - each additional hour	\$175

### Special event permits

Processing fee +	\$141
Reservation fee up to 4 hours	\$235
Up to 8 hours	\$474
Multiple days	(3)

### Technology surcharge

6.3% of eligible costs

(1) CA Government Code §6253

(2) CA Civil Code §1719

(3) Fee based on use areas, percentage of sales, Town costs etc.

## Building

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### Fee

#### Administrative

Construction penalty appeal	\$1,825
Work started without a permit	\$20% project value+ (4)

#### Technology Surcharge Fee

6.3% of eligible costs

#### Building Records

Document retention/sheet	\$10/plan sheet
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(4) For work started without a permit, an investigation fee will be collected whether or not a permit application is then or subsequently approved. The investigation fee shall be equal to the amount of the application fee required.

#### General and miscellaneous

Certificate of Use and Occupancy (Finals)	\$461
Code enforcement hourly fee	\$230/hour
Inspections investigation for which no fee is specifically indicated (2-hr minimum)	\$230/hour 2-hour min.
Inspections outside of normal business hours (2-hr minimum)	\$230/hour 2-hour min.
Reroofing Roof Area <=1,500 sf	\$461
Reroofing 1,500 SF < Roof Area < 3,000 SF	\$693
Reroofing Roof Area > 3,000 SF	\$982

#### Building Permit Fee (based on Valuation and new ranges)

\$1 to \$10,000	\$497
\$10,001 to \$25,000	\$497
For each \$1,000 (above \$10,000 to \$25,000)	\$39.80
\$25,001 to \$50,000	\$1,094
For each \$1,000 (above \$25,000 to \$50,000)	\$26.73
\$50,001 to \$100,000	\$1,763
For each \$1,000 (above \$50,000 to \$100,000)	\$22.24
\$100,001 to \$250,000	\$2,876
For each \$1,000 (above \$100,000 to \$250,000)	\$14.86
\$250,001 to \$500,000	\$5,106
For each \$1,000 (above \$250,000 to \$500,000)	\$13.27
\$500,001 to \$1,000,000	\$8,426
For each \$1,000 (above \$500,000 to \$1,000,000)	\$11.44
\$1,000,001 to \$2,000,000	\$14,155
For each \$1,000 (above \$1,000,000 to \$2,000,000)	\$9.54

\$2,000,000 and up	\$23,695
For each \$1,000 (above \$2,000,000)	\$7.61

**Building Plan Review** 70% of Building Permit Fee

Additional plan review required by changes, additions, or revisions to plans and methods,	\$230/hour Building \$216/hour Planning
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**Electrical, Mechanical, and Plumbing Permits**

Hourly rate for inspections, plan reviews, re-inspection	\$230/hour
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**Elevator permits** Valuation

**Resales**

Resale inspection(2,500' or <=)	\$691
Resale inspection between 2,500' - 5,000'	\$850
Resale inspection (5,000' or >)	\$1,062

**Over the Counter Bldg. Permit w/o Plan Check**

New Furnace or A/C Replacement	\$230
New Electrical Service Panel or Replacement	\$230
New Water Heater or Replacement	\$230
1 Inspections	\$288
2 Inspections	\$403
3 Inspections	\$579

Well permit fees based on the number of inspections required.

**PV Solar Plan Review and Inspection (OTC)**

Residential PV System <= 15kW	\$450
Residential PV System > 15kW	\$450 + \$15 per kW for kW above 15kW
Residential Thermal System	\$450 + \$15 per kWth above 10kWth
Commercial PV System <= 50kW	\$1,000
Commercial PV System > 50kW & <=250kW	\$1,000 + \$7 per kW for kW above 50kW
Commercial PV System > 250kW	\$2,400 + \$5 per kW for kW above 250kW
Commercial Thermal System	\$1,000 for systems up to 30kWth + \$7 per kWth above 30kWth + \$5 per kWth above 260kWth

**Additional Fees as Applicable to Some Permits**

ESCP/MCSTOPPP Compliance	\$2,335
Graywater System - Laundry to Landscape	\$346
Graywater System - Simple	\$461
Graywater System - Complex	\$1,099

## Public Works

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### Fee

#### **Administrative**

Records retention -permit w/ no building permit	\$10/plan sheet grading, landscaping
Hourly rate for plan review, inspections, code enforcen	\$250

#### **Encroachment permits**

Simple (no traffic control involved)	\$415
Simple (requires traffic control)	\$609
Simple - Each additional day	\$250
Standard (involves construction, within paved roadway)	\$1,713 Minimum Deposit
Major (large utility project)	\$2,604 Minimum Deposit

#### **Flood zone**

Determination letter	\$364/letter
Development appeal	\$250/hr.

#### **Excavating, grading and fill permits**

Simple (0 to 20 cubic yards)	\$719 fee amount
Standard (over 20 cubic yards involves construction)	\$4,991 Minimum deposit.

Total fee determined after plan review

#### **Street**

Address change	\$3,635 Deposit
Barricade service	\$558
Name change	\$7,430 Minimum Deposit
Repair damaged sidewalks	\$full cost
Vacating of roads or easements	\$4,228 Deposit
Tree destruction (Muni code Chapter 12.24)	\$1,189/day

Tree removal (any tree requiring removal)	@cost +
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#### **Tree removal permit**

First three trees	\$527
Each additional tree	\$100
Dead, Dying, and/or Town Identified Hazardous Trees- Up to 3	\$266
Each additional tree - Dead, Dying, and/or Town Identified Hazardous Trees	\$60
Dead, Dying, and/or Town Identified Hazardous Trees in Right-Of-Way	\$0

#### **Trench cut**

Fee Based on Estimated  
Impact of Cut

## Impact

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### Fee

Drainage	1.0% of valuation
General plan	.35% of valuation
Road	1.0% of valuation +\$3/cubic yard for import/export for demolition activity, earthwork, site work
In Lieu Tree Fee	\$250 per one inch of tree replacement diameter  \$500 for a tree determined to be in poor condition or creating a hazard to a building or other structure, as determined by a certified arborist

## Planning

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### Fee

#### **Administrative**

Appeal to Town Council (Applicant Appeal)	\$2,836
Appeal to Town Council (Non-Applicant Appeal)	\$1,713
Contract Administration	20% of cost
Public Convenience and Necessity Letter- ABC	\$432
Penalty for after fact application	3x app fee
Recording	\$216
Records retention	\$10/plan sheet

#### **Accessory Dwelling Units**

Administrative Review	\$1,096
Town Council Review	\$5,077 Deposit

#### **Hourly**

Hourly Rate	\$216
Planning research	\$432 Deposit
Planning staff	\$432 Deposit
Town attorney	@cost + 10%

#### **Violations and Abatements- Related to Land Use**

Code enforcement	\$216/hr. + any code enforcement penalties
Violations and abatements	\$216/hr. + any code enforcement penalties

#### **California Environmental Quality Act**

Categorical Exemption	\$216
Initial study and environmental review- Contract Out	@cost + 25%
Environmental impact reports, studies	@cost + 25% Deposit
EIR mitigation monitoring	@cost + 25% Deposit
EIR Neg Dec mitigation monitoring	@cost + 25% Deposit

#### **Design review**

Administrative changes to an approved project	\$871
Amendments to a previous approval	\$4,844 Deposit
Advisory design review- Formal	\$2,180
Minor- Up to 1,999 square feet of floor area	\$5,327 Deposit
Major- 2,000 square feet or more of floor area	\$7,508 Deposit

#### **Demolition permit**

Demolition Permit	\$2,180 Deposit
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**Development agreement**

Initial	\$11,140 Deposit
Annual review	\$4,236 Deposit
Amendment	\$6,293 Deposit
Zoning amendment or pre-zoning	\$9,691 Deposit

**General Plan and Zoning Ordinance Amendments**

Amendment	\$9,691 Deposit
Specific plan	\$9,691 Deposit
Consistency determination	\$4,361 Deposit
Annexation	\$10,658 Deposit

**Zoning**

Amendment or pre-zoning	\$9,162 Deposit
Zoning Ordinance Text and/or map	\$9,691 Deposit

**Hillside lot and/or Hazard Zone use permit**

\$1,597 Deposit

**Re-noticing, revised plans and continuances**

Public noticing	216 + postage
Construction time Limits Extension	\$898 Deposit
Extension of time for planning approval	\$2,855 Deposit
Re-noticing/continuances/rehearing	216 + postage
Reasonable accommodation request	\$2,644 Deposit

**Subdivision application filing**

Tentative Map-Minor (4 or less lots)	\$8,237 Deposit
Tentative Map-Major (5 or more)	\$9,980 Deposit
Tentative Map Amendment	\$5,617 Deposit
Tentative Map Waiver	\$3,185 Deposit
Tentative Map Extension	\$2,431 Deposit
Parcel Map	\$9,719 Deposit
Final Map	\$12,232 Deposit
Amended map of Certificate of completion	\$4,276 Deposit
Improvement plan check	\$12,232 Deposit
Improvement inspection	\$10,488 Deposit
Lot line adjustment	\$5,183 Deposit
Voluntary merger of lots	\$3,435 Deposit
Certificate of compliance	\$4,527 Deposit
Conditional exception	\$2,180 Deposit

**Use Permit**

Use	\$5,327 Deposit
Use permit amendment	\$3,754 Deposit
Home occupation (administrative)	\$216
Telecommunications Facilities	\$5,327 Deposit

**Nonconformity Permit**

\$3,754 Deposit

**Variations/exceptions**

First variance

\$4,361 Deposit

Minor Exception

\$2,180

Exceptions for basement, attics

\$4,361 Deposit

## Police

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	<u>Fee</u>
ABC sign offs	\$28
Accident reports	\$10
Alarm Permit new	\$76
Alarm Permit annual renewal	\$38 every two years
Crime reports	\$10
Good conduct letter	\$39
Vehicle impound release	\$191
Traffic Management Plan Compliance	\$152
Code Compliance Check (per incident)	\$76
Code Enforcement Activities - Per Hour	\$152

### **Disturbance call back (social host ord.)**

First violation	\$ 750 + (5)
Second violation	\$ 1000 + (5)

(5) + recovery of costs of services to cover police response costs

### **Parking**

Improper parking	\$47
Improperly parked in space	\$47
In park, closed	\$47
No parking red zone	\$104
No parking green, yellow and white	\$52
Parking without 12' clearance	\$104
Overtime parking time zones	\$47
Resident parking permit (annual)	\$21
Tow away zone	\$52

### **Vehicle Code**

Vehicle Code (VC) 22500.1, No Parking, Fire Lane	\$167
VC 22500 F, No Parking, Blocking Sidewalk	\$70
VC 22507.8, Blue Zone, Handicap Only	\$344
VC 22500 B, No Parking on Crosswalk	\$70
VC 22500 E, No Parking Blocking Driveway	\$67
VC 22502 A, Parking 18' from Curb Wrong Way	\$63
VC 22514 No Parking 15' of Fire Hydrant	\$167
VC 22500 H, Double Parked	\$70
VC 22500 I, No Parking Bus Stop	\$311
VC 5200, Front and Rear Plate Required	\$117
VC 5204, No Current Registration Tag	\$117

## Recreation

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### Fee

Class and instructional cancellation	\$30
Drop-in for Kids club program	\$16/hour minimum

### **Registrations**

Adult instructional classes	\$ 45 - \$ 575
Adult sports	\$ 105 - \$ 400
Field rental	\$40/hr - \$3,800/Season
Tennis court access fee (6)	\$200
Youth instructional classes	\$ 60 - \$ 500
Youth camps	\$ 50 - \$ 700
Youth sports	\$ 50 - \$ 700

(6) \$100/year, 2 year maximum prorated during 2 year cycle