



Town of Ross
31 Sir Francis Drake Boulevard
P.O. Box 320
Ross, CA 94957

Town Fee Schedule
(Effective January 1, 2024)

Administration and Finance

2024 Fee

Business License <i>(fee depends on type of business)</i>	\$51 - \$151
Business License duplication/replacement	\$42
Business License application nonpayment	25% penalty*

(Business does not pay tax on time; the business is subject to 25% penalty. If not paid within 30 days, the penalty jumps up to 40%)

Business license tax (*)	gross receipts
\$1,000 - \$2,000	\$15/quarter + 7.50
\$2,001 - \$4,000	\$25/qtr. + 10.50
\$4,001 - \$10,000	\$45/qtr. + 16.50
\$10,001 - \$100,000	\$75/qtr. + 25.50

(*) Senate Bill 1186 (passed in 2012) added a \$1 state fee on any applicant for a local business license or similar instrument to pay for purposes of increasing disability access and compliance with construction related accessibility requirements. Local agencies retain 70% of the fees imposed.

Fee program administration	5% of impact fees
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Records Requests (1)

Building records	\$.10/page
Document printing and copying/paper	\$.10/page
Records Research Services	\$.10/page

Returned check processing

First one (1)	\$25
Each additional (2)	\$35

Film Permit - Still or Video

Monday through Friday 8 a.m. to 5 p.m.	\$1,520
Film Permit - each additional hour	\$198

Special event permits

Processing fee +	\$160
Reservation fee up to 4 hours	\$268
Up to 8 hours	\$542
Multiple days	(3)

Technology surcharge

6.3% of eligible costs

(1) CA Government Code §6253

(2) CA Civil Code §1719

(3) Fee based on use areas, percentage of sales, Town costs etc.

Building

	<u>Fee</u>						
Administrative							
Construction penalty appeal	\$2,087						
Work started without a permit	\$20% project value+ (4)						
Technology Surcharge Fee	6.3% of eligible costs						
Building Records							
Document retention/sheet	\$10/plan sheet						
(4) For work started without a permit, an investigation fee will be collected whether or not a permit application is then or subsequently approved. The investigation fee shall be equal to the amount of the application fee required.							
General and miscellaneous							
Certificate of Use and Occupancy (Finals)	\$525						
Code enforcement hourly fee	\$262						
Inspections investigation for which no fee is specifically indicated (2-hr minimum)	\$262 2-hour min.						
Inspections outside of normal business hours (2-hr minimum)	\$262 2-hour min.						
Reroofing Roof Area <=1,500 sf	\$525						
Reroofing 1,500 SF < Roof Area < 3,000 SF	\$791						
Reroofing Roof Area > 3,000 SF	\$1,121						
Building Permit Fee (based on Valuation and new ranges)							
\$1 to \$10,000	\$566						
\$10,001 to \$25,000	\$566						
For each \$1,000 (above \$10,000 to \$25,000)	\$45.29						
\$25,001 to \$50,000	\$1,243						
For each \$1,000 (above \$25,000 to \$50,000)	\$30.41						
\$50,001 to \$100,000	\$2,005						
For each \$1,000 (above \$50,000 to \$100,000)	\$25.30						
\$100,001 to \$250,000	\$3,271						
For each \$1,000 (above \$100,000 to \$250,000)	\$16.90						
\$250,001 to \$500,000	\$5,809						
For each \$1,000 (above \$250,000 to \$500,000)	\$15.09						
\$500,001 to \$1,000,000	\$9,587						
For each \$1,000 (above \$500,000 to \$1,000,000)	\$13.01						
\$1,000,001 to \$2,000,000	\$16,105						
For each \$1,000 (above \$1,000,000 to \$2,000,000)	\$10.85						
\$2,000,000 and up	\$26,961						
For each \$1,000 (above \$2,000,000)	\$8.65						
Building Plan Review Fee	70% of Building Permit Fee						
Additional plan review required by changes, additions, or revisions to plans and methods,	<table style="display: inline-table; vertical-align: middle;"> <tr> <td style="padding-right: 10px;">Building</td> <td style="padding-right: 10px;">\$262</td> <td>per hour</td> </tr> <tr> <td style="padding-right: 10px;">Planning</td> <td style="padding-right: 10px;">\$246</td> <td>per hour</td> </tr> </table>	Building	\$262	per hour	Planning	\$246	per hour
Building	\$262	per hour					
Planning	\$246	per hour					
Electrical, Mechanical, and Plumbing Permits							
Hourly rate for inspections, plan reviews, re-inspections	\$262 per hour						
Elevator permits	Valuation						
Resales							
Resale inspection(2,500' or <=)	\$781						

Resale inspection between 2,500' - 5,000'	\$961
Resale inspection (5,000' or >)	\$1,201

Over the Counter Bldg. Permit w/o Plan Check

New Furnace or A/C Replacement	\$262
New Electrical Service Panel or Replacement	\$262
New Water Heater or Replacement	\$262
1 Inspections	\$329
2 Inspections	\$460
3 Inspections	\$661

Well permit fees based on the number of inspections required.

PV Solar Plan Review and Inspection (OTC)

Residential PV System <= 15kW	\$450
Residential PV System > 15kW	\$450 + \$15 per kW for kW above 15kW
Residential Thermal System	\$450 + \$15 per kWth above 10kWth
Commercial PV System <= 50kW	\$1,000
Commercial PV System > 50kW & <=250kW	\$1,000 + \$7 per kW for kW above 50kW
Commercial PV System > 250kW	\$2,400 + \$5 per kW for kW above 250kW
Commercial Thermal System	\$1,000 for systems up to 30kWth + \$7 per kWth above 30kWth + \$5 per kWth above 260kWth

Additional Fees as Applicable to Some Permits

ESCP/MCSTOPPP Compliance	\$2,669
Graywater System - Laundry to Landscape	\$394
Graywater System - Simple	\$526
Graywater System - Complex	\$1,256

Public Works

		<u>Fee</u>
Administrative		
Records retention -permit w/ no building permit	grading, landscaping	\$10/plan sheet
Hourly rate for plan review, inspections, code enforcement		\$284
Encroachment permits		
Simple (no traffic control involved)		\$473
Simple (requires traffic control)		\$695
Simple - Each additional day		\$284
Standard (involves construction, within paved roadway)	Minimum Deposit	\$1,957
Major (large utility project)	Minimum Deposit	\$2,977
Flood zone		
Determination letter		\$415 per letter
Development appeal		\$284 per hour
Excavating, grading and fill permits		
Simple (0 to 20 cubic yards)	fee amount	\$821
Standard (over 20 cubic yards involves construction)	Minimum deposit.	\$5,707
	Total fee determined after plan review	
Street		
Address change	Deposit	\$2,036
Barricade service		\$637
Name change	Minimum Deposit	\$8,495
Repair damaged sidewalks		\$full cost
Vacating of roads or easements	Deposit	\$4,834
Tree destruction (Muni code Chapter 12.24)		\$1,359 per day
Tree removal (any tree requiring removal)		@cost +
Tree removal permit		
First three trees		\$552
Each additional tree		\$104
Dead, Dying, and/or Town Identified Hazardous Trees- Up to 3		\$278
Each additional tree - Dead, Dying, and/or Town Identified Hazardous Trees		\$62
Dead, Dying, and/or Town Identified Hazardous Trees in Right-Of-Way		\$0
Trench cut		Fee Based on Estimated Impact of Cut

Impact

Fee

Drainage	1.0% of valuation
General plan	.35% of valuation
Road	1.0% of valuation +\$3/cubic yard for import/export for demolition activity, earthwork, site work
In Lieu Tree Fee	\$250 per one inch of tree replacement diameter \$500 for a tree determined to be in poor condition or creating a hazard to a building or other structure, as determined by a certified arborist

Planning

	<u>Fee</u>
Administrative	
Appeal to Town Council (Applicant Appeal)	\$3,242
Appeal to Town Council (Non-Applicant Appeal)	\$1,957
Contract Administration	20% of cost
Public Convenience and Necessity Letter- ABC	\$494
Penalty for after fact application	3x app fee
Recording	\$246
Records retention	\$10/plan sheet
Accessory Dwelling Units	
Administrative Review	\$1,253
Town Council Review	Deposit \$5,806
Hourly	
Hourly Rate	\$246
Planning research	Deposit \$493
Planning staff	Deposit \$493
Town attorney	@cost + 10%
Violations and Abateements- Related to Land Use	
Code enforcement	\$226/hr. + any code enforcement penalties
Violations and abateements	\$226/hr. + any code enforcement penalties
California Environmental Quality Act	
Categorical Exemption	\$246
Initial study and environmental review- Contract Out	@cost + 25%
Environmental impact reports, studies	Deposit @cost + 25%
EIR mitigation monitoring	Deposit @cost + 25%
EIR Neg Dec mitigation monitoring	Deposit @cost + 25%
Design review	
Administrative changes to an approved project	\$995
Amendments to a previous approval	Deposit \$5,539
Advisory design review- Formal	\$2,492
Minor- Up to 1,999 square feet of floor area	Deposit \$6,090
Major- 2,000 square feet or more of floor area	Deposit \$8,584
Demolition permit	
Demolition Permit	Deposit \$2,492
Development agreement	
Initial	Deposit \$12,737
Annual review	Deposit \$4,843
Amendment	Deposit \$7,195
Zoning amendment or pre-zoning	Deposit \$11,081
General Plan and Zoning Ordinance Amendments	
Amendment	Deposit \$11,081
Specific plan	Deposit \$11,081
Consistency determination	Deposit \$4,986
Annexation	Deposit \$12,187
Zoning	
Amendment or pre-zoning	Deposit \$10,476
Zoning Ordinance Text and/or map	Deposit \$11,081

Hillside lot and/or Hazard Zone use permit	Deposit	\$1,825
Re-noticing, revised plans and continuances		
Public noticing		\$246 +postage
Construction time Limits Extension	Deposit	\$1,025
Extension of time for planning approval	Deposit	\$3,264
Re-noticing/continuances/rehearing		\$246 +postage
Reasonable accommodation request	Deposit	\$3,023
Subdivision application filing		
Tentative Map-Minor (4 or less lots)	Deposit	\$9,418
Tentative Map-Major (5 or more)	Deposit	\$11,412
Tentative Map Amendment	Deposit	\$6,421
Tentative Map Waiver	Deposit	\$3,642
Tentative Map Extension	Deposit	\$2,779
Urban Lot Split (SB9)	Deposit	\$11,114
Parcel Map	Deposit	\$11,114
Final Map	Deposit	\$13,986
Amended map of Certificate of completion	Deposit	\$4,889
Improvement plan check	Deposit	\$13,986
Improvement inspection	Deposit	\$11,992
Lot line adjustment	Deposit	\$5,927
Voluntary merger of lots	Deposit	\$3,926
Certificate of compliance	Deposit	\$5,175
Conditional exception	Deposit	\$2,492
Use Permit		
Use	Deposit	\$6,090
Use permit amendment	Deposit	\$4,292
Home occupation (administrative)		\$246
Telecommunications Facilities	Deposit	\$6,090
Nonconformity Permit		
Minor Nonconformity Permit	Deposit	\$4,292
Variances/exceptions		
First variance	Deposit	\$4,986
Minor Exception		\$2,492
Exceptions for basement, attics	Deposit	\$4,986

Police

	<u>Fee</u>
ABC sign offs	\$32
Accident reports	\$10
Alarm Permit new	\$85
Alarm Permit annual renewal	\$42 every 2 yrs
Crime reports	\$10
Good conduct letter	\$44
Vehicle impound release	\$218
Traffic Management Plan Compliance	\$172
Code Compliance Check (per incident)	\$85
Code Enforcement Activities - Per Hour	\$172

Disturbance call back (social host ord.)

First violation	\$848 + (5)
Second violation	\$1,131 + (5)

(5) + recovery of costs of services to cover police response costs

Parking

Improper parking	\$47
Improperly parked in space	\$47
In park, closed	\$47
No parking red zone	\$104
No parking green, yellow and white	\$52
Parking without 12' clearance	\$104
Overtime parking time zones	\$47
Resident parking permit (annual)	\$21
Tow away zone	\$52

Vehicle Code

Vehicle Code (VC) 22500.1, No Parking, Fire Lane	\$167
VC 22500 F, No Parking, Blocking Sidewalk	\$70
VC 22507.8, Blue Zone, Handicap Only	\$344
VC 22500 B, No Parking on Crosswalk	\$70
VC 22500 E, No Parking Blocking Driveway	\$67
VC 22502 A, Parking 18' from Curb Wrong Way	\$63
VC 22514 No Parking 15' of Fire Hydrant	\$167
VC 22500 H, Double Parked	\$70
VC 22500 I, No Parking Bus Stop	\$311
VC 5200, Front and Rear Plate Required	\$117
VC 5204, No Current Registration Tag	\$117

Recreation

	<u>Fee</u>
Class and instructional cancellation	\$30
Drop-in for Kids club program	N/A
Registrations	
Adult instructional classes	\$ 45 - \$ 575
Adult sports	\$ 105 - \$ 400
Field rental	\$40/hr - \$3,800/Season
Tennis court access fee (6)	\$125 per season
Youth instructional classes	\$ 60 - \$ 500 per season
Youth camps	\$ 50 - \$ 700 per season
Youth sports	\$ 50 - \$ 700 per season
Three Bear Hut Reservation Fee	\$55 per hour
Three Bear Hut Custodial Fee (7)	\$75

(6) Revised October 2023 to flat fee

(7) Custodial Fee charged at staff discretion based on condition after use