



AGENDA

Regular Meeting of the Ross Advisory Design Review (ADR) Group 7:00 PM, TUESDAY, JULY 21, 2020

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Pursuant to Executive Orders No. N-25-20 and N-29-20, the Town of Ross will no longer offer an in-person meeting location for the public to attend, and all ADR Group Members and staff will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can access the meeting which will be conducted telephonically through Zoom. The information for joining the meeting is listed below and is also posted on the Town's website at <https://www.townofross.org/advisorydesignreview/page/advisory-design-review-group-meeting-121>.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88633062933>

Meeting ID: 886 3306 2933

Or join by phone:

(669) 900-9128

Enter Meeting ID: 886 3306 2933#

If you would like to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Chair will select you from the meeting cue. Further detailed instructions for providing public comment live during the meeting using Zoom are available on the Town's website at https://www.townofross.org/sites/default/files/fileattachments/town_council/page/3271/zoom_participant_user_guide_042020.pdf.

The public may submit written comments in advance to the Town Planner at pstreeter@townofross.org that will be part of the public record. Comments submitted prior to the meeting date will be forwarded to the ADR Group and included in the public record for the meeting. Comments may be submitted during the meeting to pstreeter@townofross.org. All comments shall be limited to a maximum of 500 words which corresponds to approximately 3 minutes of speaking time.

- 1. 7:00 p.m. Commencement. Call to Order.**
- 2. Open Time for Public Comments**
(Limit 3 minutes per speaker on items not on agenda)

3. Old Business

a. Tracy Residence, 33 Bolinas Avenue [📄](#)

Applicant: Rodgers Architecture

Owner: Tracy Family Trust (Libby Tracy)

DESCRIPTION: The applicant is requesting Design Review to lift the existing two-story single-family residence 5 feet above its existing elevation in its current location, thereby creating a new crawlspace level beneath the existing home. The project would increase the building height from 24'-3" to 29'-3", while reducing the existing nonconforming floor area. The project would involve replacing the existing separate front entrances to the first and second stories with a new single-level covered entry porch at the new first floor elevation, and replacing the existing back stairs with new stairs and landings that access both stories at the new floor elevations. The project would also update the fenestration at the first and second stories with new and modified windows and doors.

Continued from the June 4, 2010 meeting.

4. New Business

a. Shouger Residence, 34 Poplar Avenue [📄](#)

Applicant: Imprints Landscape Architecture

Owner: Jeff & Cassie Shouger

DESCRIPTION: The applicant is requesting Design Review to construct a new pool/spa, arbor structure, and outdoor kitchen in the side and rear yards, and a new stone patio and fountain in the front yard, of the existing single-family residence. The proposed project also includes: replacing existing fences, patios, walkways, and paving, and installing new landscape plantings and artificial turf.

b. Marin Art & Garden Center, 30 Sir Francis Drake Boulevard [📄](#)

Applicant: Jessica Fairchild, AIA

Owner: Marin Art & Garden Center

DESCRIPTION: The applicant is requesting Conceptual Advisory Design Review to install a new temporary facing on the existing primary sign located on Sir Francis Drake Boulevard.

5. Communications

a. Staff

b. Advisory Design Review Group

6. Approval of Minutes

a. June 4, 2020 [📄](#)

b. June 16, 2020 [📄](#)

7. Adjournment

Plans are available electronically for review; please contact pstreeter@townofross.org for more information. This meeting is intended to allow applicants to present the project and receive feedback from the public and the Advisory Design Review Group. The meeting is open to the public and you are welcome to participate, ask questions, and offer comments. Any member of the public who needs accommodations should email the Town Clerk at llopez@townofross.org,

who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.