

MINUTES
Meeting of the
Ross Advisory Design Review Group

Thursday, May 21, 2020

Video and audio recording of the meeting is available online at the Town's website at:
townofross.org/meetings.

1. 7:00 p.m. Commencement

Mark Kruttschnitt called the meeting to order. Josepha Buckingham, Mark Fritts, and Stephen Sutro were present. Dan Winey was absent. Planning and Building Director Patrick Streeter and Planner Matthew Weintraub representing staff were present.

2. Open Time for Public Comments

No public comments were submitted.

3. Old Business – None.

4. New Business

a. Nichol Residence – 24 Redwood Drive

Applicant: Shelby LaMotte, Roth LaMotte Landscape Architects

Owner: Mark & Laura Nichol

DESCRIPTION: The applicant is requesting approval to construct a new automatic sliding driveway gate along Brookwood Lane. Design Review is required to allow for a new gate greater than 48 inches in height in a yard adjacent to the street or right-of-way.

Planner Weintraub introduced the project. Project Architect Shelby LaMotte described the project. No public comments were received. ADR Group Members discussed the merits of the project.

The ADR Group Members unanimously recommended that the proposed project was consistent with Design Review standards and guidelines. Mark Kruttschnitt closed the hearing.

b. Fasano Residence – 9 Skyland Way

Applicant: Chris & Gina Fasano

Owner: Chris & Gina Fasano

DESCRIPTION: The applicant is requesting approval to construct a two-story addition to the existing two-story single-family residence, resulting in a total net addition of 1,336 square feet of floor area. The applicant is also requesting approval to remodel existing

exterior building façades, to install new rock walls, landscape plantings, walkways, and artificial turf areas, and to remove two existing trees.

Planner Weintraub introduced the project and summarized public comment received from Bruce Chatley at 3 Skyland Way. Project Applicant Chris Fasano described the project and addressed the public comments. ADR Group Members discussed the merits of the project. ADR Group Members suggested but did not require minor design changes. Project Applicant Chris Fasano was amenable to possibly making the suggested minor design changes but he preferred to proceed with the currently proposed project design.

The ADR Group Members unanimously recommended that the proposed project was consistent with Design Review standards and guidelines. Mark Kruttschnitt closed the hearing.

c. Hilleboe Residence – 43 Laurel Grove Avenue

Applicant: Robert Stiles, AIA

Owner: Scott & Debra Hilleboe

DESCRIPTION: The applicant is requesting approval to: construct one-story and two-story additions to the existing one-story single-family residence, resulting in a total net addition of 1,839 square feet of floor area; expand the existing pool patio and construct a new open roof pool structure; install new retaining walls, fencing, landscape plantings and artificial turf; and remove and replace two trees.

Planner Weintraub introduced the project. Project Architect Robert Stiles described the project. ADR Group Members discussed the merits of the project. No public comments were received. ADR Group Members recommended the following project design changes:

- Adjust the sizes and locations of windows at the proposed new second story to be more consistent and balanced with the fenestration at the existing first story.
- Adjust the front fences and/or hedges to provide a more consistent presentation at the front of the property, preferably by replacing and/or screening the existing pool fence.

The ADR Group Members unanimously recommended that the proposed project, revised to incorporate the ADR Group Member recommended design changes, was consistent with Design Review standards and guidelines. Mark Kruttschnitt closed the hearing.

5. Communications

a. Staff

Director Streeter provided a report on the May 14 Town Council Meeting; announced a June 4 ADR Group Special Meeting; and provided an update on allowable construction activities.

b. Advisory Design Review Group – None.

6. Approval of Minutes – February 25, 2020

Josepha Buckingham provided a minor correction. The ADR Group Members unanimously approved the minutes as corrected.

Mark Kruttschnitt made a motion to adjourn the meeting. Mark Fritts seconded the motion. The meeting was unanimously adjourned at 8:16 PM.

DRAFT