

MINUTES
Meeting of the
Ross Advisory Design Review Group

Tuesday, August 23, 2016

1. 6:04 p.m. Commencement

Mark Kruttschnitt, called the meeting to order. Joey Buckingham, Jim Kemp, Stephen Sutro, and Mark Fritts were also present. Heidi Scoble was present representing staff.

2. Open Time for Public Comments- *None*

3. Approval of minutes- *Continued*

4. Old Business-

a. Milani Residence (Application No. 2016-030) – 34 Allen Avenue

Staff Planner Scoble advised the ADR Group that the applicant has withdrawn the project for ADR Group review as the project was redesigned to not require Design Review or any other discretionary permits.

b. Glasser Residence (Application No. 2016-026) – 440 Upper Toyon Drive

c. Glasser Residence (Application No. 2016-027) – 404 Upper Toyon Drive

Project applicant Jarod Polsky with Polsky-Pearlstein Architects presented the revised project for the new construction of two single family residences on vacant lots. The applicant stated that the project impervious surfaces was reduced, the roof eaves were expanded, the building color was modified to be more earth tone, and cable rails replaced the previously proposed glass rails.

The ADR Group generally supported the project as it relates to the design, materials, and colors. The ADR Group further discussed the location of the residences on the ridgeline, the visibility of the residences, and the Town's Design Review criteria and standards relative to ridgeline development.

Comments made by the ADR Group included that there was nothing in the regulations that states that a project cannot be visible and that maybe the Town should revisit its design guidelines to address ridgeline developments. No specific comments beyond those provided at the July 26, 2016 ADR Group meeting were provided by the sitting ADR Group.

5. New Business

a. Town Hall Sidewalks and Paths (Application No. 2016-038) – Town wide

Staff Planner Scoble provided a presentation to the ADR Group requesting direction on what sidewalk and path materials and colors should be provided Town wide.

The ADR Group concluded their review by supporting the following treatments:

1. Concrete sidewalks and grey truncated domes in existing neighborhoods, like Winship Avenue, Bolinas, and the Downtown that already have established concrete sidewalks.
2. ¾ inch asphalt paths for Shady Lane and Lagunitas.
3. Colonial Red truncated domes when associated with asphalt paths and connections.
4. Painted Asphalt paths along Sir Francis Drake.

b. Town Hall Portable (Application No. 2016-037) – 31 Sir Francis Drake Blvd.

Staff Planner Scoble provided a presentation to the ADR Group requesting direction on whether they would support the installation of a temporary portable building for Building department, Planning Department, and Public Works Department staff. Staff Planner Scoble also requested an ADR Group member to help with the landscaping associated with the installation of the temporary portable building.

Although the ADR Group did not specifically support the use of a temporary portable building, they did understand the spatial needs for staff. Accordingly, the ADR Group supported the installation of the temporary portable building provided the following:

1. The color of the building be dark to camouflage into the surroundings.
2. The building be heavily screened with landscape vegetation.
3. The Town Staff work hard to ensure the building is not used for longer than 5 years.

ADR Group Member Buckingham volunteered to work with staff regarding the landscape screening of the building.

6. Communications- *None*

7. Adjournment

The meeting adjourned at 8:10 p.m.