

**MINUTES**  
Meeting of the  
Ross Advisory Design Review Group

Tuesday, January 26, 2016

**1. 7:00 p.m. Commencement**

Mark Kruttschnitt, Chair, called the meeting to order and the Advisory Design Review Group (ADR) members introduced themselves. Mark Fritts, Eric Soifer, Joey Buckingham, and Peter nelson were present. Heidi Scoble was present for staff.

**2. Open Time for Public Comments**

ADR member Eric Soifer identified that the lights were out on Glenwood Bridge.

**3. Approval of minutes- None**

**4. Old Business- None**

**5. 8 Ames Avenue, McGuire Residence**

Barbara Chambers, project architect, was present and described the site plan, architecture, materials and colors.

Mark Kruttschnitt commented that the garage should be setback to avoid a variance. Joey Buckingham concurred. Joey Buckingham also stated that it was a great idea to convert a portion of the garage and move the floor area to the main residence, however Joey Buckingham thought the connection from the garage to the main residence could be designed to provide more of an open atrium aesthetic, such as adding glazing on both sides of the walls, and still maintain the open views of the landscape and greenscape of the garden.

Eric Soifer suggested that moving the garage closer to the front created the appearance of excessive mass and bulk. Barbara Chambers stated that she would consider moving the garage back. Mark Fritts was concerned with the loss of landscaping in the front of the residence and asked the architect if they would consider adding glazing where the existing chimney once stood. Mark Fritts also suggesting re-thinking the massing between the garage and the mudroom.

Property owners Lorainne and Bob Berry, property owners at 4 Ames Avenue stated that they were concerned with parking on their street and that the project as designed was ok.

The ADR concluded their review by providing the following recommendation:

1. The garage should be located outside of the setback
2. The garage mudroom connector should be more transparent

3. Address the blank wall space where the chimney once was located
4. Provide a design variant from the garage to the residence
5. Consider stone and glass materials
6. Provide a materials sample board to show windows, roofing, siding, and colors

#### **6. 9 Quail Ridge, Sitaram LLC**

Bruce Fullerton, project architect, was present and described the site plan, architecture, materials and colors.

Mark Kruttschnitt commented that he likes the materials. Mark Fritts commented that the amount of glazing and stucco color was too bright and suggested that the architect consider toning down the hue.

Peter Nelson commented that he likes the energy efficient design.

The ADR concluded their review by recommending that the architect consider changing the stucco color and adding more panels.

#### **7. Town Hall Bollards- 31 Sir Francis Drake Blvd.**

Heidi Scoble, on behalf of the Department of Public Works, presented a proposed bollard design that would be placed in front of Town Hall. The ADR unanimously voted against the design and suggest a smaller pack light that would be visibly less obtrusive.

#### **8. Staff Communications**

Heidi Scoble informed the ADR that 38 Fernhill Avenue would be reviewed by the Town Council at the February 11<sup>th</sup> meeting. Heidi Scoble showed the ADR the proposed changes to the project.

Heidi Scoble requested feedback from the ADR regarding a change of roofing material proposed for 147 Lagunitas.

#### **9. Adjournment**

The meeting adjourned at 8:30 p.m.