

TREE REMOVAL FACT SHEET

When a Tree Removal Permit is Required

On an Improved Parcel:

- Removal, relocation, or alteration of any tree located within twenty-five feet of the front or side yard property line or within forty feet of the rear yard property line with a diameter greater than eight inches at breast height.
- Removal, relocation, or alteration of any tree having a single trunk diameter greater than twelve inches.
- Removal, relocation, or alteration of any tree designated to be preserved on plans approved by the town council, or as a condition of approval of a project approved by the town council.

On an Unimproved Parcel:

- Removal, relocation, or alteration of any tree.

On Town Property:

- Removal, relocation, or alteration of any tree.

Submittal Requirements

Applications for tree removal permits must include a completed tree removal application including all required information and a scaled plan showing the parcel property lines, exact locations of the trees proposed to be removed keyed to the application form, the proposed locations of replacement trees, and any additional information deemed necessary by the town planner.

Additionally, all trees proposed to be removed, relocated, or altered must be clearly marked with orange tape around the trunk at the time of tree removal permit submission.

Fees (Application fees are nonrefundable)

Up to and including three trees.....\$150

More than three trees.....\$150 plus \$50 per tree after the 3rd tree

Posting of the Permit

An official Town of Ross tree permit must be posted on the property when any activity associated with the removal, relocation, or alteration of a tree requiring a permit is underway. The permit must be posted adjacent to the main entry drive and must be clearly visible from the right-of-way. Failure to post a permit as required here may result in the issuance of a stop-work order.

Penalties

Any person who violates any portion of the Town of Ross tree ordinance shall be held liable for compensation to the Town in the amount of \$1,000 per day for each day the violation occurs up to a maximum of \$100,000. Penalties are further described in Section 12.24.130 of the Ross Municipal Code.

Alternate Format Information

The Town of Ross provides written materials in an alternate format as an accommodation to individuals with disabilities that adversely affect their ability to utilize standard print materials. To request written materials in an alternate format please contact us at (415) 453-1453, extension 105.