

# APPLICATION FOR COMMERCIAL FILMING PERMIT



**Town of Ross**  
**31 Sir Francis Drake Blvd.**  
**P. O. Box 320**  
**Ross, CA 94957**  
**(415) 453-1453**  
**www.townofross.org**

Filming Date(s):	
Project Description:	
Location:	

APPLICANT NAME: \_\_\_\_\_ PROJECT DIRECTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPANY/ORGANIZATION: \_\_\_\_\_ DBA: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

ROSS BUSINESS LICENSE:  Yes  No CELL PHONE NUMBER ON LOCATION: \_\_\_\_\_

Will project involve:  Road closure or Traffic Control  Pyrotechnics  Simulated Firearms  Animals  Amplified sounds or music

**HOLD HARMLESS & INDEMNIFICATION AGREEMENT:** Applicant, acting as employer's agent, certifies that the above named company/organization shall effectively protect and guard the Town of Ross, its officers, agents & employees from liability as a consequence of any willful act, negligent or non-negligent act, or omission by the above named company/organization, its employees, agents & subcontractors, and shall be responsible for any and all damage to property. Applicant, acting as employer's agent, certifies that the above named company/organization, indemnifies and agrees to hold harmless the Town of Ross from any and all claims, actions, lawsuits, attorneys fees and associated costs in connection with this permit, or claims, lawsuits, actions, and/or failure to protect the safety of permit holder's employees, town employees or the general public, whether there is sole, concurrent, passive or active negligence on the part of the Town, its officers, attorneys, employees or agents. Applicant agrees to all terms and conditions stated on this permit:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**STANDARD CONDITIONS FOR ALL COMMERCIAL FILM PROJECTS:**

1. Permit fee of \$1,165 (Mon-Fri, 8:00 am-5:00 pm) must accompany application, by check payable to TOWN OF ROSS. Each hour over 8 hours = \$154/hr.
2. No filming or photography may exceed a eight-hour period without specific written exemption by Town.
3. No filming or photography may occur on weekends or legal holidays without specific written exemption by Town.
4. No filming or photography shall occur after sunset without specific written exemption by Town.
5. Town employees or agents shall have right to inspect permit location at any time.
6. Permit holder shall hold and maintain a valid Town of Ross Business License issued by the HdL Company on behalf of the Town. Please contact HdL at (888) 602-0239 or go to <http://www.townofross.org/businesslicenses>, to obtain a business license.
7. Permit holder agrees to cooperate with and to manage traffic and parking issues in accordance with all requests from the Police Department, and not unduly inconvenience Town residents.
7. Permit holder agrees to contact businesses and residents within 300 ft. from location prior to each day's filming.
8. A private screening of any motion picture film produced as a result of this permit shall be granted at the request of the Mayor at a time and place acceptable to both parties.
9. Permit holder agrees to provide police department with 3 copies of the call sheet 12 hours prior to each days filming (motion picture only).
10. Permit holder shall conform to all applicable federal & state requirements for worker's compensation insurance for all its employees.
11. Permit holder shall not discriminate against employees or applicants because of race, gender, color, religion, sex, age or disability.
13. The Town reserves the right to revoke this permit at any time if permit holder fails to adhere to stated conditions of this permit.

**TO APPLY:** Submit completed form along with payment, and a copy of certificate of insurance in an amount not less than \$3,000,000 naming the Town of Ross, its officers and employees as additional insured for protection against all claims of all persons personal injury, wrongful death, and property damage in a form satisfactory to the Town Attorney. The certificate of insurance may not be canceled or modified until after thirty days written notice to the Town. Email to: [llopez@townofross.org](mailto:llopez@townofross.org), or mail: Town of Ross, PO Box 320, Ross, CA 94957.

DO NOT WRITE BELOW THIS LINE

## P E R M I T

The above named applicant is granted a permit for commercial filming or photography subject to the above standard conditions and those special conditions indicated below:

**SAFETY PERSONNEL REQUIRED.** Permit holder must pay in advance, the overtime rate for one police officer or firefighter as deemed necessary by the Chief of Police, for the duration of the shooting. Rate: \$\_\_\_\_\_/HR \_\_\_\_ HRS TOTAL DUE: \$\_\_\_\_\_

**FIRE MARSHAL APPROVAL REQUIRED.** Permit holder must obtain advance approval of location activity from Fire Marshal.

Fire Marshal Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Conditions: \_\_\_\_\_

**FAITHFUL PERFORMANCE BOND REQUIRED.** Permit holder must post a refundable bond to assure clean up. Bond Amt: \$\_\_\_\_\_

**EXEMPTIONS & WAIVERS:** \_\_\_\_\_ By: \_\_\_\_\_

Permit approval: \_\_\_\_\_ Date: \_\_\_\_\_ Expires: \_\_\_\_\_

- FEE \$ \_\_\_\_\_
- BL \_\_\_\_\_
- FD \_\_\_\_\_
- PD \_\_\_\_\_
- PW \_\_\_\_\_