

To: Mayor and Ross Town Council
From: Elise Semonian, Senior Planner
Re: Advisory Design Review Group (ADR) Appointments
Date: February 2, 2012

I. Project Summary

Town Council appointment of 2 members to 2-year terms on the Town of Ross Advisory Design Review Group.

II. Discussion

The terms for ADR Members Mark Fritts (ADR Chair since 2011, design professional member) and Jim Kemp (ADR Chair 2008-1010, design professional member) expire this month.

Mr. Kemp and Mr. Fritts wish to be considered for reappointment. Staff announced openings on the ADR Group through a town-wide email. Staff was contacted by several residents, primarily non-design professionals, interested in serving on the ADR Group. However, no applications were submitted as of the date of this report. Some residents indicated they may apply next year. ADR alternate Mark Kruttschnitt has indicated he is willing to serve as an official member of the group.

Mr. Kemp and Mr. Fritts provide valuable input to staff as architects. They have history with the ADR Group, both serving since the Group's inception in 2008. They are rarely absent from meetings and make themselves available to assist staff with project design issues that arise outside of ADR.

Three positions and the alternate position will be open for appointment (or reappointment) in 2013.

III. Recommendation

Staff recommends that the Town Council receive public comments, consider any applications received, and appoint two design professionals to the Advisory Design Review Group (ADR).