



Town of Ross

Planning Department

Post Office Box 320, Ross, CA 94957

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Staff Use Only

Received By: _____

Date: _____

Fees Paid: _____

Date: _____

TREE REMOVAL APPLICATION

See Attached Tree Removal Fact Sheet For Fees

Property Address _____

Legal Owner of Property _____

Mailing Address _____

City _____ State _____ ZIP _____

Home Phone _____ Business Phone _____

Fax _____ Email _____

Assessor's Parcel No. _____

Contractor _____

Town of Ross Business License Exp. Date _____

Location Map Key	Species of Tree	Diameter at 4 1/2'	Reason for Removal	Proposed Replacement
SAMPLE	(<i>Q. Lobata</i>) Valley Oak	22.5"	Large areas of decay in main trunk	4 15-gallon live oaks along front property line
A				
B				
C				
D				
E				
F				
G				

Owner's Signature

I HEREBY CERTIFY under penalty of perjury that I have made every reasonable effort to ascertain the accuracy of the data contained in this application and that said information is true and correct to the best of my knowledge and belief. I further consent to any permit issued in reliance thereon being declared by the Town Council to be null and void in the event that anything contained therein is found to be erroneous because of an intentional or negligent misstatement of fact.

Signature of Owner

Date

Town Arborist's Comments

Becky Duckles, Town Arborist

Date

ACTION

This permit is ____ approved ____ denied in accordance with the provisions of Title 12 of the Ross Municipal Code based upon the applicability of the following criteria:

1. The removal or alteration is necessary due to disease, danger of falling, proximity to existing structures and interference with utility services;
2. The removal or alteration is necessary to allow economic enjoyment of the property;
3. The removal or alteration will not adversely impact the subject property or neighboring properties;
4. The removal or alteration represents good forestry practices;
5. The removal is necessary due to fire hazard;
6. The applicant proposed suitable replacement trees at a ratio equal to or greater than that recommended in the ordinance;

Issued to: _____

Property Address: _____

Trees Approved for Removal/Alteration: _____

Elise Semonian, Senior Planner

Date Issued

TREE REMOVAL FACT SHEET

When a Tree Removal Permit is Required

On an Improved Parcel:

- Removal, relocation, or alteration of any tree located within twenty-five feet of the front or side yard property line or within forty feet of the rear yard property line with a diameter greater than eight inches at breast height.
- Removal, relocation, or alteration of any tree having a single trunk diameter greater than twelve inches.
- Removal, relocation, or alteration of any tree designated to be preserved on plans approved by the town council, or as a condition of approval of a project approved by the town council.

On an Unimproved Parcel:

- Removal, relocation, or alteration of any tree.

On Town Property:

- Removal, relocation, or alteration of any tree.

Submittal Requirements

Applications for tree removal permits must include a completed tree removal application including all required information and a scaled plan showing the parcel property lines, exact locations of the trees proposed to be removed keyed to the application form, the proposed locations of replacement trees, and any additional information deemed necessary by the town planner.

Additionally, all trees proposed to be removed, relocated, or altered must be clearly marked with orange tape around the trunk at the time of tree removal permit submission.

Fees (Application fees are nonrefundable)

Up to and including three trees.....\$150
 More than three trees.....\$150 plus \$50 per tree after the 3rd tree

Posting of the Permit

An official Town of Ross tree permit must be posted on the property when any activity associated with the removal, relocation, or alteration of a tree requiring a permit is underway. The permit must be posted adjacent to the main entry drive and must be clearly visible from the right-of-way. Failure to post a permit as required here may result in the issuance of a stop-work order.

Penalties

Any person who violates any portion of the Town of Ross tree ordinance shall be held liable for compensation to the Town in the amount of \$1,000 per day for each day the violation occurs up to a maximum of \$100,000. Penalties are further described in Section 12.24.130 of the Ross Municipal Code.

Alternate Format Information

The Town of Ross provides written materials in an alternate format as an accommodation to individuals with disabilities that adversely affect their ability to utilize standard print materials. To request written materials in an alternate format please contact us at (415) 453-1453, extension 105.