

MINUTES
REGULAR MEETING of the ROSS TOWN COUNCIL
PUBLIC WORKS COMMITTEE
TUESDAY, SEPTEMBER 7, 2010

1. 8:00 A.M. Commencement.

Present: Council Member Carla Small (Chairperson) and Rick Strauss

Staff: Public Works Director Mel Jarjoura, Town Engineer John Moe, Superintendent Robert Maccario, Police Chief Jim Reis, Fire Chief Tom Valley.

2. Approval of Minutes from previous meetings.

Minutes from June 1, 2010 and June 8, 2010 were approved. The minutes of August 3d meeting will be approved at next Public Works committee meeting.

3. Open time.

Bob Dickinson of 41 Glenwood Avenue expressed concerns about the early time of garbage collection. Usually the pick-up is around 6:00 am and on the August 3d the pick-up was at 6:30 am. He quoted section 9-20-010 and 9-20-035 of the Ross Municipal Code "Unnecessary Noise" prohibiting noise before 8:00 a.m. and after 5:00 p.m.

4. Discussion of Town Hydrologist Bolinas Avenue hydrology study proposal

Through a conference call, Matt Smeltzer, our Town Hydrologist, said that he will begin working on the Bolinas hydrology project in October. He will have a draft ready in December and will submit the final plan in January. Here are a few of the items discussed:

- An 8" curb alongside the road.
- 50% contribution from San Anselmo.
- Bolinas Avenue residents expressed two concerns; the need for traffic calming and streetscape. Matt promised to take these concerns in consideration and work on them in his final plan.

5. Public Works Committee discussion of the following Town projects and items:

a) Sir Francis Drake Boulevard bicycle lane feasibility discussion

John Moe showed a plan and David Parisi mentioned that you needed a five feet separation between the edge of the new pathway and the outside of the adjacent travel lane. He suggested that the space will be there but that it could not be designated as Class II bike lane. Carla asked if they thought that bikers would use the path more if we widened the shoulder. David said no. Rick asked David about the road width and David said that it should be maintained at 11 to 12 ft. And John added that the shoulders are between 3 and 4 ft. David stated that he would not designate it at this time. Carla added that they did not want to take out parking space for the residents and Mel suggested providing space without special markings. Jim then mentioned

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that we needed to keep the road wide enough because large trucks do use SFD Blvd. And he suggested to have designated parking areas for residents. Rick added that he thought parking on SFD Blvd should be restricted and that off street parking should be available throughout the town.

b) Sir Francis Drake Boulevard Pathway update

The pathway completion date should be between September 17 and September 24th.

The committee discussed the asphalt color. Rick wished he had chosen black asphalt instead of colored asphalt. Then it was agreed to use the "Sandy Beige" approved color.

c) Sir Francis Drake Boulevard Resurfacing Project update

The resurfacing will take place after the completion of the pathway.

d) Lagunitas Road Bridge Replacement Project update

NickPanayotou, the engineer on the project, stated that the piles were completed with Gamma test. He said that 9 piles had problems but that the repair procedure was in place. Most piles were minimally affected. They tested the strength of the concrete. He suggested bracing existing wall. Nick also added that they are working to get out of the creek by the October 15 deadline. Rick asked that they matched the light pole color to the one in the common and they submit a sample (deep forest green). Also Rick asked to check the detour at Sylvan Lane.

e) Frederick Allen Park Improvements

- Christine O'Rourke gave a short description of the improvements with a list of items and costs. Carla wanted the tennis court color to look like the color of the courts at the US Open. Carla also stated that people needed to be able to get out of the court without needing a key.
- There was a discussion about the toilet alternative scenario. One suggestion was to build a new facility in the back of the Post Office with an approximate cost of \$50,000. Jim Reis talked about the problematic location and the safety of the children having to cross the street from the Common. He suggested a "stand alone" bathroom on the Common. The possibility of using the school bathrooms was discussed. These bathrooms are open during functions on the Common with the coordination of the School.
- Three other issues were also discussed:
 - ADA accessibility to paddle court.
 - To create or maximize the "permeable" surface area. Reduce brick, cement and asphalt areas.

It was agreed that a package should be presented to the Council for review and approval.

f) Sunnyvale Way discussion

It was mentioned that a reminder will be sent to residents to maintain these ditches and alleys. Carla talked about the need to trim the Oleanders at the intersection of Brookwood Lane and Bridge Road.

g) Tree planting in front of Ross School

Robert is waiting for a price from school contractor to plant the trees based on time and material.

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h) Adding parking T's

It was agreed to stencil T's on Lagunitas between Shady Lane and Willow Avenue.

i) Marin Municipal Water District request for an encroachment permit to replace approximately 200 linear feet of leaking main on Woodside Way and Madrona Avenue.
The encroachment permit request was approved.

j) Discussion of current and pending public works projects and items

No further discussion.

6. Discussion on moving the Public Works Committee regular meeting from October 5 to October 12, 2010 at 8:00 a.m.

The next Public Works meeting was scheduled for October 12, 2010 at 8:00 a.m..

7. Adjournment.

The meeting was adjourned at 10:05 a.m.