

TOWN OF ROSS
PUBLIC WORKS PROJECTS

MEETING MINUTES NO: 7

Meeting Date: March 1, 2011

Time: 8:00 am

Name: Public Works Committee meeting

NEXT MEETING DATE: April 5, 2011

Attendees: Carla Small (Chair), Rick Strauss (Council Member), Robert Maccario (PWS), John Moe, Christine O'Rourke

A meeting was held at Town Hall. The following was discussed:

	<u>Item</u>	<u>Action/Responsible person</u>	<u>Description</u>	<u>Start/Completion date</u>
7-1	Approval of minutes of 2-1-11	Carla/Rick	Approved.	3-1-11
7-2	SFD. Resurfacing	John Moe	Close out procedure. File report of expenditures.	4-5-11
7-3	SFD Pathway	John Moe	Holding \$4000 payment until paint is delivered to Town. Close out procedure. File report of expenditures.	4-5-11
7-4 A	Lagunitas Bridge (I)	Robert Robert/John Moe	Stain concrete truncated domes (black). Apply 4" dashed white line on Lagunitas Rd. at intersection with Sylvan Lane and clear the Acacia trees as needed on NE corner.	Weather permitting. ASAP
7-4 B	Lagunitas Bridge (II)	Tom Vallee/MMWD	Raise fire hydrant on Lagunitas Rd. west of Sylvan Lane.	ASAP

7-4 C	Lagunitas Bridge(III)	John Moe	Close out procedure. File report of expenditures.	ASAP
7-5	Allen Park renovation update.	Christine Christine	Presented updated plans. Project on schedule. Under new 2011 regulations, MMWD will review plans.	To be completed by 3-31-11 ASAP
7-6	SFD/Lagunitas Road Intersection	John Moe	Contact Caltrans regarding authorization to initiate field review.	ASAP
7-7	Embankment stabilization and creek dredging south of Lagunitas Bridge	Carla Gary/Robert/John Moe	Contact Gary to inquire about Matt Smeltzer's recomendations. Review recommendations and cost. Determine scope and devise plan to obtain necessary permits.	ASAP ASAP
7-8	Drainage issue at 34 Fernhill Avenue (Mr. Hong's property).	Robert/John Moe, Gary Broad (Matt Smeltzer if needed)	Estimate scope of work and costs. Determine if it should be budgeted and if money is available in drainage fund.	April/May

7-9	MMWD pipeline replacement project on : -Ivy Drive (from #58 to #63). -Ames Ave. from Shady Lane to end. -Upper Ames Ave. from beginning of Ames to #9 Upper Ames	Woytek Zaborowski. MMWD P.E. Carla/Simone/Robert	Replace water lines Special community meeting to discuss concerns with Woytek Zaborowski.	Summer 2011. April/May Date and time to be determined.
7-10	Fernhill Ave. and Glenwood Ave. tree planting	Robert	<ul style="list-style-type: none"> • 13- 24" boxed "Ulmus Accolade" (for Glenwood Ave.). • 47- 24" boxed "Quercus Rubra" • 4- 15 gallon "Quercus Rubra" (for Fernhill Ave.). 	Project begins on 3-3-11
7-11	Bridge preventive maintenance	John Moe	Caltrans funding program. File application for \$150,000(\$52,500 for engineering and \$97,500 for construction).	Completed by 3-31-11
7-12	Downtown plan	Rick/Gary/John Moe	Present plan for parking south of Post Office and corresponding costs at next Council Meeting.	3-10-11
7-13	Recycling grant money	Christine/Robert	Up to \$5,000 may be available for purchasing items for town that are made out of recycled materials.	As needed

Adjournment: 10:35 am

Copies of these minutes shall be distributed to those who have attended the meetings. If there are any corrections, additions and/or omissions, please notify the writer within 48 hours upon receipt of these minutes.