

TOWN OF ROSS
PUBLIC WORKS PROJECTS

MEETING MINUTES NO: 10

Meeting Date: June 7, 2011

Time: 8:00 am

Name: Public Works Committee meeting

NEXT MEETING DATE: Continued/agenda on June 21, 2011
July 12, 2011

Attendees: Carla Small (Chair), Rick Strauss (CC), Robert Maccario (PWS), John Moe, Gary Broad, Matt Smeltzer (on phone), residents Chris Martin, John Martin, Charles Goodman and Les Wade.

A meeting was held at Town Hall. The following was discussed:

	<u>Item</u>	<u>Action/Responsible person</u>	<u>Description</u>	<u>Start/Completion date</u>
10-1	Approval of minutes from 3-1-11 & 4-5-11 meetings	Carla/Rick	Approved.	6-7-11
10-2	Bolinas Avenue Drainage	John Martin	Organize Bolinas Avenue community meeting.	Early Fall
10-3	Corte Madera Creek Bank Stabilization Left Bank Project	John Moe John Moe John Moe/Gary Broad John Moe Council John Moe/Matt/Robert	Set up contract with Dr. Michael Fawcett. Finalize and advertise final bid documents. Mandatory pre-bid meeting Bids in by July 8 th . Coordinate with PG&E. Award contract. Coordinate with PG&E.	ASAP 6-14-11 6-29-11 7-8-11 ASAP 7-14-11 ASAP
10-4	Sir Francis Drake/Lagunitas Road Intersection	John Moe/Gary Broad John Moe/Gary Broad	Proposal due. Chose top 3 consultant candidates. Consultant interviews.	6-10-11 6-16-11 6-29-11
10-5	Southwood Avenue Overlay	Robert/John Moe	Paving Town-owned portion of Southwood Avenue.	Complete by end of June.

10-6	Laurel Grove creek bank and culvert repair.	Robert/John Moe John Moe/Gary Broad/Robert Council	20 working days. New bid deadline. Award contract.	End of July/August 2011 6-23-11 7-14-11
10-7	Mirror on Sylvan Lane	Carla	Inform Mr. Popplewell that town will not reimburse him for the mirror.	ASAP
10-8	Sylvan Lane and entry onto Lagunitas Road	Gary Broad	David Parisi to review options to improve safety for Sylvan Lane residents- new bridge has obstructed the view.	ASAP
10-9	Begin discussion on 2011/2012 PW projects	John Moe to update	Review at additional meeting.	Scheduled 6-21-11

Adjournment: 11 am.

Copies of these minutes shall be distributed to those who have attended the meetings. If there are any corrections, additions and/or omissions, please notify the writer within 48 hours upon receipt of these minutes.