

TOWN OF ROSS
PUBLIC WORKS PROJECTS

MEETING MINUTES NO: 11

Meeting Date: June 21, 2011

Time: 8:00 am

Name: Adjourned Public Works Committee meeting

NEXT MEETING DATE: July 12, 2011

Attendees: Carla Small (Chair), Rick Strauss (CC), Robert Maccario (PWS), John Moe, Gary Broad, Bob Hemati (Public Works Director)

A meeting was held at Town Hall. The following was discussed:

	<u>Item</u>	<u>Action/Responsible person</u>	<u>Description</u>	<u>Start/Completion date</u>
11-1	New Public Works Director	Gary Broad/Carla Small	Introduction of new Public Works Director Bob Hemati.	6-21-11
11-2	PW Capital Improvements budget list for FY 2011-2012	John Moe/Bob Hemati Gary Broad	Committee reviewed and prioritized capital improvement projects. John will bring Bob Hemati up to date and ease the transition. Inform Finance Committee.	ASAP ASAP
11-3	Public Works to develop maintenance plan for Town facilities	Bob Hemati/Robert Maccario	Break out cost for maintenance to more accurately define for budget purpose and create timeline for work to assist in maintaining upkeep.	ASAP
11-4	Review safety on exiting Walters Road onto Laurel Grove, most specifically left turn Safety issue on exiting Sylvan Lane onto Lagunitas Rd.	Bob Hemati/Robert Maccario Robert Maccario/Bob Hemati Bob Hemati	Contact David Parisi to review traffic issues and also include proper placement of crosswalk. Ask Dr. Shapiro, at 33 Laurel Grove, to trim bushes back out of right-of-way. This issue to be reviewed by David Parisi.	ASAP ASAP ASAP

Adjournment: 9:50 am.

Copies of these minutes shall be distributed to those who have attended the meetings. If there are any corrections, additions and/or omissions, please notify the writer within 48 hours upon receipt of these minutes.

