

MINUTES
REGULAR MEETING of the ROSS TOWN COUNCIL
PUBLIC WORKS COMMITTEE
TUESDAY, AUGUST 3, 2010

1. **8:00 A.M. Commencement.**

Present: Council Member Carla Small (Chairperson) and Rick Strauss

Staff: Public Works Director Mel Jarjoura, Town Engineer John Moe, Superintendent Robert Maccario, Police Chief Jim Reis, Fire Chief Tom Vallee.

2. **Approval of Minutes from previous meetings.**

Minutes from June 1, 2010 and June 8, 2010 were moved to September meeting for approval.

3. **Open time.**

Bill Nicholson, of 16 Garden Road, expressed his concerns about the conditions of public pathways (Winship Park) that are supposed to be access for Fire, Police, Medics and school kids and are in a state of disarray. They are overgrown, people use them as dumping ground and overhead utility lines are jammed. PG&E cut limbs and left them on site. A letter should be mailed to owners of adjacent parcels asking them to maintain the paths.

4. **Public Works Committee discussion of the following Town projects and items:**

a) **Sir Francis Drake Pathway**

Insurance papers and bond are ready and the contract will go for signature. Work will start in 10 days. Removal of burms was discussed and it was agreed to take a common sense approach. Carla suggested moving ahead with what we already had and fine-tuning the project "as we go".

b) **Sir Francis Drake Overlay**

E76 for Sir Francis Drake Boulevard Overlay delayed. But the project will proceed after the completion of SFD pathway and it will be done late September. The bike lane will be discussed with David Parisi in the next few weeks and will be reviewed and discussed at September council meeting

c) **Downtown plan**

The committee felt that we needed to regroup and take a global look at the downtown plan. We need a new sidewalk from Downtown to Post Office; the plan may require grinding of roadway etc... John Moe estimated the improvements would cost around\$455,777. Only \$150,000 was approved in the budget. Carla suggested that Council approved a "conceptual plan" and to move forward with engineering. Gary said that we could get funding for the pathway to Lagunitas Road. A resident added that it would be helpful to residents to see the

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plans on a screen and Carla said that the Public Works Committee will work on getting the material available on line for public review.

d) Lagunitas Road Bridge Replacement Project.

- The project is on schedule.
- There are some drilling difficulties through the strata that might cause delay in installation of power lines.
- The use of poison to kill the bamboo (**Aurounda**) was approved by Department of Fish & Game.
- Two samples of concrete coloring for the bridge were proposed and the Council will decide on the one they like best.
- Tree planting was discussed and Magnolia trees were suggested.
- Access to the creek was discussed.

e) Frederick Allen Park Improvements

We have a State grant of \$226,000. Christine got a bid of \$56,000 to resurface the tennis court. Here is a tentative list of improvements needed:

- Put signs up.
- Make a multiuse path (about 6,500 sq.ft)
- Repave parking lot.
- Resurface tennis court.
- Remove brick plaza.
- Install park benches, picnic table and bike racks.

Gary will get feedbacks from Carla and Rick so we can start making a plan and get the project done by March 2011. Carla suggested that we should have an agenda item on the August meeting and have a brainstorming session on the Allen Park improvements, then bring the issue back to Public Works meeting and Council in September.

f) Ross School.

Don Dickinson, Ross School spokesperson, said that Jim Reiss and Robert Maccario met with the contractors and the school representatives and they had a very productive meeting. They discussed the planting of new trees and the maintenance of the future landscape. The landscaping is scheduled to be completed by the week of August 16. A partial restoration of The Common will take place after school starts. Rick mentioned that the Town expects the ball field to be returned to its original condition. Mr. Dickinson talked about "drop-off" issues. He mentioned that the School Principal, Patti Dullea, and Officer Bob will be watching the drop-off process on a day-to-day basis. On Monday, August 23d, the official opening of the School will take place from 2:45 p.m. to 3:30 p.m. Road closure was suggested but suggestion was rejected.

g) Boulders on Fernhill Avenue.

Mr. Malin, of 6 Fernhill, brought the issue of the Boulders on the right-of-way of 21 Fernhill. Mr. Ryan, the owner, explained that he placed these boulders to deal with all the Branson students parking on his right-of-way. Rick Strauss suggested that the Town needed to develop a firm policy to deal with the development of right-of-ways.

h) Proposed AT &T terminal in right-of-way at 103 Lagunitas Road.

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The Public Works Committee denied the application.

i) Post Office maintenance.

Mel was given a list of items that needed attention and he said he would take care of them.

J) Crossing guards

Laura Conrow, TAM representative, said that TAM approved one crossing guard during bridge construction at the Rehab Center on Sir Francis Drake Boulevard. Mel said he would call County in regards to the crosswalk on Sir Francis Drake Boulevard at the rehab center. TAM mentioned that because of budget cuts only 2 crossing guards were approved, one at Sir Francis Drake Boulevard at MAGC and one at Bolinas Road. Laura asked that the Town pay for the crossing guard at SFD Blvd and Bolinas. Rick suggested asking parents to volunteer and contact TAM and Carla mentioned that according to our 2010-2011 budget we were in the black of \$1,500. She suggested putting 2 crossing guards paid by TAM on SFD. Blvd, and use local crossing guard on Allen Ave/Ross Common.

k) Tree watering

All the new-planted street trees need watering A.S.A.P. Robert was asked to water the trees.

5. Adjournment

The meeting was adjourned at 11:05 a.m.