

# Ross Disaster Plan Worksheet

## Town of Ross Important Phone Numbers

<b>EMERGENCY</b>	<b>9-1-1</b>
Police Department	453-2727
Police Department Business Calls	<b>453-1453 option 2</b>
Fire Department	<b>453-1453 option 3</b>
Town Offices	<b>453-1453 option 4</b>
Public Works Dept	<b>453-1453 option 6</b>
Get Ready	<b>485-3131</b>
Community Emergency Response Training (CERT)	<b>927-5077</b>

## Websites

Town of Ross	<a href="http://www.townofross.org">www.townofross.org</a>
Get Ready Marin	<a href="http://www.getreadymarin.org">www.getreadymarin.org</a>
American Red Cross	<a href="http://www.redcross.org">www.redcross.org</a>
Ready.gov	<a href="http://www.ready.gov">www.ready.gov</a>
SF 72 Hours	<a href="http://www.72hours.org">www.72hours.org</a>
State Office of Emergency Services	<a href="http://www.oes.ca.gov">www.oes.ca.gov</a>

## GET READY PROGRAM

The Town of Ross offers free two hour Get Ready trainer classes to those who want to teach preparedness skill to others in our community. This easy-to-learn format is designed to be taught at social or informal events hosted by residents or community groups, or wherever community disaster preparedness is discussed. To register for an instructor class call 453-1453 extension 105.

## Other Important Phone Numbers

Poison Control	<b>800-222-1222</b>
Marin County Sheriff's Dept.	<b>479-2311</b>
Pacific Gas & Electric	<b>800-743-5000</b>
American Red Cross (Bay Area)	<b>721-2365</b>
Department of Motor Vehicles	<b>800-435-2665</b>
Marin Humane Society	<b>883-4621</b>
CalTrans Highway Conditions	<b>800-427-7623</b>
Ross School	<b>457-2705</b>
Branson School	<b>454-3612</b>

**Call 911 ONLY in case of a life-threatening emergency or fire. Do NOT call 911 for information.**

## Fire Preparation Checklist

### Protecting lives from fire

- We have at least one fire extinguisher in our home (preferably 2-A; 10-B:C) and know how to use it.
- We change the batteries in our smoke detectors when we change our clocks.
- We are familiar with the evacuation routes in our neighborhood.
- We do not overload our electrical outlets.
- We store flammable liquids in air-tight containers away from ignition sources such as pilot lights.

### Landscaping against fire

- We have cleared our property of excess and dead vegetation.
- We have trimmed low and overhanging tree branches.
- We keep the grass cut at least 30 feet from our home, as required by law.
- We will not plant highly flammable plants in our yard.
- We have garden hoses connected to all outside faucets.
- We do not store fire wood near the house.
- We've consulted with the Fire Department.

### Home maintenance

- Our house numbers are large, contrasting colors and easily read from the street.
- We have spark arresters on our chimneys.
- Our roof is fire-retardant.
- We keep leaves and debris out of our rain gutters.
- If we remodel or build, we will incorporate fire-resistant building practices and materials including sprinklers.

## Personal Disaster Plan Checklist

- We have conducted family fire and earthquake drills.
- We know two ways to evacuate our neighborhood by vehicle and on foot.
- Family members know where to meet for family reunification after a disaster.
- We have designated an out-of-area relative or friend as our emergency contact and have instructed family and friends to contact that person to inquire about our safety.
- We carry our contact's phone number in our wallets.
- We have inventoried our belongings and home furnishings.
- We have taken steps to protect our family's vital documents.
- We know our child's school emergency plan and hold/release policy.
- My child (if so instructed by the school) has a comfort kit in the school's emergency supply storage.

## Earthquake Preparation Checklist

### Surviving the Event

- My family and I have taken the Get Ready course and Certified our family's preparedness.
- My family and I have taken the CERT course and Certified our family's preparedness.

### Home preparedness

- We have stored emergency food and water and other supplies.
- We keep mini-survival kits in our cars.
- We keep mini-survival kits at our workplaces.
- (The Get Ready manual (page 8) discusses car and work Mini-Survival kits. )
- We know the location of our utility valves and know how to shut them off. We have attached the necessary tools to the shut-off valves.
- We have done a home hazard hunt and corrected any hazards which we found.

## Emergency Supply Checklist

### We have stored the following emergency supplies:

- Food for family members and pets for 72 hours. *Grocery stores may be closed for days while employees clean up aisles. Trucks may be unable to make deliveries to restock shelves. Existing stock will disappear quickly.*
- A minimum of 5 gallons of water per person (1 gallon per person per day for 5-7 days). *The more water you can store, the better off you will be.*

\_\_\_\_ people in household x 5 gals = \_\_\_\_ gals  
(absolute minimum) needed.

- Cash and coins.
- First aid items.
- Flashlight, radio, tools, sanitation supplies.
- Emergency shelter.
- Camping gear. *Tent, lanterns, sleeping bags, stove can double as emergency equipment; if possible, store it with your other emergency supplies.*
- Car and workplace mini-survival kits.
- Prescription medications
- Fire extinguisher
- Sanitary supplies
- Health and Safety supplies
- Cooking equipment and eating utensils

## Evacuation Priority List

Before the need to evacuate arises note the most important items to be taken with you. List only those that can be hand carried.

For example:

Family heirlooms, important documents and computer files, clothing, disaster supply kit.

- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_
- \_\_\_\_\_

For more information: [www.getready94920.org](http://www.getready94920.org)

## Crime Prevention

The following tips will help reduce the risks for your household at any time:

- Report anything suspicious DAY OR NIGHT to the local police department.
- Keep all doors and windows locked.
- Do not leave valuables in your car and keep doors locked at all times.
- Activate your car and home alarms when unattended.
- When going out of town, notify your local police department for a vacation house watch (extra patrol) and stop mail and newspaper delivery.
- Have a secure mailbox or P.O. Box to receive important mail.
- Shred all personal information and important documents.
- Check your credit reports annually from all three credit bureaus.
- Make a copy of everything in your wallet, including account info in case your wallet is stolen.
- Keep itemized lists of personal property with serial numbers in case of loss.
- Do background checks on employees at your home & business.
- Trust your instincts.
- Contact your local police department for additional information.

## If an Emergency Strikes...

### For an Earthquake:

- Check for injuries.
- Check for damaged gas, electric and water lines.
- Shut off utilities only if damage is suspected.
- Check for structural damage.
- Check for water leaks.
  
- Check on neighbors.
- Prepare for aftershocks.
- Keep street clear for emergency vehicles.
- Listen to radio and stay off the phone.
- Retrieve your emergency supplies and Emergency Preparedness Handbook for additional information.

### For a Wildland Fire:

- Stay calm - keep family together.
- Alert your neighbors.
- Check with neighborhood coordinator or emergency broadcast radio.
- Keep flashlight and portable radio with you at all times.
- Dress in cotton or wool long pants, long sleeved shirt, gloves, hat, goggles, carry damp towel or bandana against smoke
- Confine pets.
- Follow evacuation instructions from public safety officials or emergency broadcast radio.
- Be ready to leave on foot or bicycle in order to keep roads clear for emergency vehicles.
- If time permits:
  - Close windows, blinds, doors.
  - Remove curtains and drapes.
  - Shut off gas.
  - Place a ladder against the house on the side away from the fire.
  - Attach garden hoses to spigots.

