



**Public Works Department
Monthly Council Report
July & August 2014**

1. Completed yearly backflow tests on all Marin Municipal Water District (MMWD) water services.
2. Contract engineer and staff have marked out bad areas in roads scheduled for resurfacing.
3. On July 30th Superintendent of Public Works represented Ross at a workshop sponsored by Novato Department of Public Works (DPW). The purpose of this multi-agency meeting was to discuss street maintenance, pavement installation, rehabilitation techniques and patching.
4. Receiving resident inquiries about how they can make improvements to the right of way in front of their homes. Staff has been directing them to apply for an encroachment permit and bring in their plans to go through the review process.
5. Replacing, old stop signs with new regulation signs, starting with most worn out signs.
6. Removed large Spruce tree from the planter area to the north of the old Firehouse entrance.
7. Staff decorated the Lagunitas Bridge in preparation for the July 4th parade. Public Works staff set out barricades and signage, posted "No Dogs Allowed on Ross Common". Barricades and No Parking signage was placed along Ross Common and Lagunitas Rd. Staff assisted Ross Police with closing off streets and with traffic control during the parade. Following the parade staff cleaned up trash and removed the barricades. Staff following the picnic helped with clean up and removed garbage from the Common.
8. Staff has been meeting often with the Ross Common Landscape Maintenance contractor trying to improve the water situation. The wells are running low of water and the Marin Municipal Water District (MMWD) back up water supply is tremendously expensive to use for long periods. Staff did turn on the MMWD supply for 3 to three days per week to improve coverage. The master pump is not pumping at its original design capacity of 90LBs plus PSI, it pumps at 70 PSI and the MMWD water supply has over 150 lbs. PSI. The pressure variation makes it hard to adjust the sprinkler heads for maximum coverage. The low pressure of the pump leaves dry areas and the high MMWD pressure causes the heads to atomize, not cover properly and waste water on the hardscape around the lawns. The big difference in pressure also means a great differential for water applied from the two sources. The backflow device for the MMWD system has been giving us problems and has had to be rebuilt twice in August.
9. Staff did annual walk of Ross and Corte Madera creeks. There were few obstructions such as over growth, down trees etc. found. Homeowners are being contacted to remove debris or obstructions.

10. Staff sent 11 letters to homeowners to remove Dutch Elm Disease (DED) trees from the right of way in front of their homes. (this matter is on hold for now pending further discussions with Council in the future). Other dead, dying or dangerous non-native and native trees such as Oaks with Sudden Oak Death (SOD) have usually been the responsibility of the homeowners to remove.
11. Staff has been watering the Town Hall and the Fire Station lawns and landscape during the Sir Francis Drake/Lagunitas construction project. The sprinkler system has just been restored and activated. Staff is in the process of re-adjusting the sprinkler heads for proper coverage.
12. Staff repaired the Ross Common drinking fountain.
13. Staff are repainting red curbs in Town.
14. Building Permits and Resale Inspections (Income reports attached).

Town of Ross
Public Works Department/Building Department
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